



## YEARLY STATUS REPORT - 2020-2021

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	<b>Amal College of Advanced Studies</b>
• Name of the Head of the institution	<b>Dr.Zacaria T V</b>
• Designation	<b>Principal</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>04931207055</b>
• Mobile no	<b>9995042688</b>
• Registered e-mail	<b>amalcollege@gmail.com</b>
• Alternate e-mail	<b>amalcollege@amalcollege.ac.in</b>
• Address	<b>MYLADI, ENRANHIMANGAD P.O, NILAMBUR - 679329</b>
• City/Town	<b>Nilambur</b>
• State/UT	<b>Kerala</b>
• Pin Code	<b>679329</b>
<b>2.Institutional status</b>	
• Affiliated /Constituent	<b>Affiliated</b>
• Type of Institution	<b>Co-education</b>
• Location	<b>Rural</b>

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	University of Calicut				
• Name of the IQAC Coordinator	Dr. Shihabudheen N				
• Phone No.	9846554084				
• Alternate phone No.	70121602273				
• Mobile	9846554084				
• IQAC e-mail address	iqacamalcollege@gmail.com				
• Alternate Email address	iqac@amalcollege.ac.in				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://www.amalcollege.ac.in/SSR/IIQA.aspx">http://www.amalcollege.ac.in/SSR/IIQA.aspx</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://amalcollege.ac.in/wp-content/uploads/2023/07/Academic-Calendar_2020_21.pdf">https://amalcollege.ac.in/wp-content/uploads/2023/07/Academic-Calendar_2020_21.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	3.11	2019	20/05/2019	19/05/2024
<b>6.Date of Establishment of IQAC</b>			13/07/2013		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>10</b>
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
Faculty Development Programmes Promotion of Online Courses Digi dreams to bridge the Digital Divide Workshop on NEW Educational Policy Synergy-An Institutional Development Strategy	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	
Plan of Action	Achievements/Outcomes
UGC Notified Skill Course	Various Skill Oriented Courses Introduced as a Part of the Curriculum
Promotion of Online courses	Students enrolled various online course in Coursera and Swayam Platforms
Action Plan for the Next Academic Year	Various Activities were conducted for enriching the curriculum for the academic year
<b>13.Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
College Council	16/05/2023

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	22/03/2022

#### 15. Multidisciplinary / interdisciplinary

Amal college of Advanced Studies is highly committed to our mission of providing students with comprehensive and well-rounded competencies. To achieve this, we emphasize a multidisciplinary approach that encourages students to explore courses from diverse fields based on their individual interests. We believe in breaking free from the rigid boundaries traditionally associated with academic disciplines, and we actively promote research that transcends these limitations.

The University with which our institution is affiliated shares our vision, and it meticulously designs its programs to offer students maximum flexibility when it comes to choosing elective courses from various departments. This approach aligns perfectly with the forward-thinking recommendations outlined in the National Education Policy (NEP), reflecting the University's proactive efforts to implement these suggestions.

To further enhance awareness and understanding of the NEP's implementation in Higher Education Institutions, our institute has taken the initiative to organize seminars and webinars. Through these events, we aim to foster a culture of knowledge-sharing and open dialogue, ensuring that all stakeholders are well-informed about the transformative changes being introduced in the education landscape.

#### 16. Academic bank of credits (ABC):

The successful implementation of the Academic Bank of Credits at our institution is contingent upon adhering to the guidelines set forth by both the affiliating university and the Higher Education Department of Kerala State. In order to participate in this transformative system, the institution is required to become an official member of the National Academic Depository—a key component of the government's ambitious Digital India Programme. This repository serves as an online platform that securely stores all

academic awards, facilitating easy access and verification for students.

By being a part of the Academic Bank of Credits and the National Academic Depository, our institution endeavors to provide students with invaluable benefits, particularly in terms of study mobility. The seamless transfer and recognition of credits earned through this system will empower students to pursue academic opportunities beyond the boundaries of our institution, be it within the state or throughout the country.

One essential aspect that streamlines the implementation process of the Academic Bank of Credits is the adoption of a choice-based credit system for the programmes taught at our institution. This credit system allows students the flexibility to choose courses according to their interests, ensuring a personalized and dynamic learning experience. The ease of credit transfer between different courses or academic programs under this system further enhances the institution's preparedness for the implementation of the Academic Bank of Credits.

#### **17.Skill development:**

The College places a strong emphasis on fostering skill development alongside traditional teaching and learning activities. As part of our unwavering commitment to this objective, we have introduced domain-specific certificate courses that specifically target employability and industry-relevant skills. These courses are designed to equip our students with practical knowledge and competencies that are highly sought after in the job market.

To ensure the success of our skill development initiatives, we actively collaborate with a range of esteemed skill development agencies. These partnerships include working closely with organizations such as DDUGKY (Deen Dayal Upadhyaya Grameen Kaushalya Yojana), JSS (Jan Shikshan Sansthan), NSDC (National Skill Development Corporation), and the Ministry of Skill Development. Additionally, we actively engage with regional entities like the Kerala Startup Mission, as well as various agencies representing diverse industries.

Through these strategic partnerships, we aim to stay updated with the latest industry trends and demands. By aligning our skill development programs with the needs of the job market, we strive to produce graduates who possess not only academic knowledge but also practical expertise, making them highly competitive and job-ready.

The domain-specific certificate courses offered at our institution are carefully curated to cater to the specific needs of various industries. By delving deep into these specialized areas, our students gain a comprehensive understanding of their chosen fields, boosting their confidence and employability prospects.

Moreover, our collaborations with skill development agencies and industry partners provide valuable resources, training support, and access to real-world experiences. These opportunities give our students a distinct advantage in acquiring hands-on skills and networking within their respective industries.

The commitment to skill development extends beyond the boundaries of formal education. We actively encourage students to participate in workshops, seminars, and practical training sessions conducted by experts from various industries. These interactive sessions provide invaluable insights and hands-on experience, enabling our students to bridge the gap between theoretical learning and real-world applications.

Beyond these specific collaborations, our engagement with various agencies representing different industries provides students with exposure to the latest advancements and emerging trends in their chosen fields. This exposure helps them stay ahead of the curve, ensuring they are well-prepared to address the challenges of a rapidly evolving job market. Through strategic partnerships with skill development agencies and industry stakeholders, we create an ecosystem that prepares our students for success in their careers and inspires them to pursue innovation and excellence. As we continue to evolve with the ever-changing demands of the professional landscape, we remain steadfast in our mission to produce well-rounded, adaptable, and industry-ready graduates.

#### **18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The vision and mission of the college also to give significant emphasis on the learning of Indian languages, including Sanskrit, Hindi, Malayalam, and Arabic, as an integral part of the curriculum. Moreover, the University offers courses such as history and political economy to instil a sense of national integration, foster love for art and culture, and nurture civic awareness among the student community.

At our institution, we actively integrate and promote the study of literature, local languages, history, art, and culture through a variety of engaging activities. Students participate in discussions, debates, and field visits to heritage sites, enabling them to connect with their cultural roots and understand the richness of our national heritage. Interacting with freedom fighters, commemorating important national days, and observing significant occasions further reinforce the students' appreciation for their country's history and values.

The faculties at our institution actively contribute to the promotion of local art, history, and literature through the publication of literary works that highlight the significance of these subjects. This not only encourages academic research but also strengthens the bond between the institution and the local community.

In line with our commitment to integrating the Indian knowledge system, art, culture, history, and languages, we encourage our students to pursue online courses through platforms like SWAYAM-NPTEL and other MOOCs. These courses not only enhance their knowledge but also deepen their appreciation for India's diverse cultural and historical tapestry.

In addition to academic pursuits, our institution organizes various workshops focused on yoga and traditional knowledge systems. These workshops aim to promote physical and mental well-being while fostering an understanding of our ancient wisdom and holistic practices.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The college offers a diverse range of academic programs, including Eight undergraduate (UG) and One postgraduate (PG) program. These programs follow the Outcome-Based Education (OBE) framework, which has been thoughtfully crafted by the University of Calicut to align with both regional and global demands.

The University's implementation of OBE is comprehensive, encompassing clearly defined Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs). These outcomes are carefully designed to focus on various aspects, such as cognitive abilities, domain-specific skills, social responsiveness, and entrepreneurial skills. By incorporating these dimensions into the curriculum, we aim to nurture students who possess a well-rounded skill set, enabling them to make proactive contributions to



the economic, environmental, and social needs of society.

In line with the spirit of the National Education Policy (NEP), our institution is committed to promoting the social well-being of the nation through the education we provide. The OBE approach not only ensures academic excellence but also emphasizes the practical application of knowledge in real-world contexts. Our students are encouraged to become agents of positive change, addressing societal challenges and making a meaningful impact in their chosen fields.

To ensure the successful implementation of OBE, our institution has undertaken proactive initiatives to empower our teaching community. We recognize the significance of equipping educators with the necessary tools and knowledge to effectively implement the OBE framework and adapt new pedagogical approaches. To this end, we regularly organize Faculty Development Programs (FDPs) and training sessions, wherein faculty members are introduced to the principles of OBE and provided with innovative teaching methodologies.

Through these initiatives, we foster a culture of continuous improvement and professional growth among our teaching staff, which ultimately translates into a more enriched learning experience for our students. By embracing OBE and encouraging its adoption across the institution, we are committed to offering an education that not only empowers students with academic excellence but also equips them with the skills and mindset to thrive in an ever-changing world. With a strong focus on academic outcomes, domain-specific skills, and social responsiveness, we are dedicated to nurturing socially conscious and entrepreneurial-minded individuals who can contribute meaningfully to the betterment of society and uphold the values of the NEP. Our commitment to continuous improvement is evident through faculty development initiatives, which ensure that our educators remain at the forefront of pedagogical advancements, enriching the learning experience for our students.

#### **20.Distance education/online education:**

The college has taken proactive measures to implement Distance/Online education, forging partnerships with prominent MOOC platforms and actively engaging as a Local Chapter in the SWAYAM-NPTEL platform. In addition, we have enrolled in the Coursera platform, broadening the scope of online courses available to our students.



To ensure seamless access to digital resources, our institute has enhanced its digital library through affiliations with INFLIBNET, N-LIST Programme, NDLI, and NDLI Club. This provides our students and faculty with access to a vast array of Ebooks, E-journals, and an extensive institute content repository.

Recognizing the significance of digital learning, we have established an E- Content Development Centre in our campus. This centre facilitates the creation of high-quality digital content, further supporting and enriching the learning experience of our students.

When the COVID-19 pandemic struck, the institute swiftly responded to the challenges of online education. We successfully implemented an institutional-level MOODLE Learning Management System (LMS), which played a pivotal role in conducting examinations, managing internal evaluations, and facilitating student-teacher interactions.

Understanding the importance of efficient and user-friendly platforms, the institute invested in GOOGLE Workspace accounts, enabling seamless virtual classrooms, live classes, assignment submissions, and other academic activities for both students and teachers.

To cater to larger online meetings, we subscribed to the ZOOM Webinar package, which allows for the participation of up to 1000 attendees. This has proven particularly valuable for hosting conferences and seminars with a broader audience.

Furthermore, we take pride in our collaboration with the Indira Gandhi National Open University (IGNOU) for hosting distance education programs. This partnership reflects our commitment to providing quality education to learners from diverse backgrounds, irrespective of their geographical location. By collaborating with leading MOOC platforms, implementing robust LMS, providing access to extensive digital resources, and offering a wide range of online learning opportunities, we strive to meet the evolving needs of our students and provide them with a well-rounded and flexible learning environment. Our proactive approach to distance education and technological integration reflects our commitment to academic excellence and ensuring that our students are well-prepared for the challenges of a rapidly changing world.

## **Extended Profile**

### **1.Programme**

1.1	217
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1	1235
Number of students during the year	
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2	350
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	No File Uploaded
2.3	316
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	No File Uploaded
<b>3.Academic</b>	
3.1	42
Number of full time teachers during the year	
File Description	Documents
Data Template	No File Uploaded
3.2	42
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	35
4.2 Total expenditure excluding salary during the year (INR in lakhs)	45
4.3 Total number of computers on campus for academic purposes	98

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

All the programmes taught in the college are affiliated to University of Calicut. The Committee headed by the principal and a senior Faculty Members prepare detailed timetable for the effective deployment of academic and co-curricular purposes. The departments ensure and implement effective curriculum delivery through a merging of time-tested and innovative methods, beginning with an entry-level assessment of the student aptitude and expectations relating to the course. Along with this, a set of teaching plans based on an academic calendar have been formed and detailed to cover the available timeframe. Utmost care has been taken to complete the syllabus on time and has been updated on the Syllabus Completion Report. Tutorials, projects, class tests and internal assessment Tests comprise the central and formal evaluative processes. IQAC take routine progress of teaching-learning process. In PTA meetings, progress of the delivery of curriculum are frequently checked and corrected. Of special mention is that all the academic departments introduced certificate courses from 2013 onwards to promote and facilitate the learning outcome of the college. The college also maintains a learning management system (LMS). The College has also implemented a well-structured feedback system, which has been documented and kept by IQAC.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://drive.google.com/file/d/18GhWNyzVIToE2fxl7O3nRiIxMcEqV0Sv/view?usp=sharing">https://drive.google.com/file/d/18GhWNyzVIToE2fxl7O3nRiIxMcEqV0Sv/view?usp=sharing</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Prior to the start of each semester, the University shall notify an academic calendar for all programmes which contains the start date, the last working day of the semester, the internship timetable and the dates of the end-of-semester exams. Amal College strictly follows the timetable published by the University of Calicut and plans all its activities, including the conduct of Continuous Internal Assessment (ICE). The institute prepares a schedule at the institute level and, subsequently, each department prepares its schedule. The Institute's calendar of events includes details such as the total number of working days and holidays, dates of VICs, dates of the Institute's flagship programs. The department's calendar includes lectures, workshops, industry visits, other extracurricular and extracurricular activities. Academic activities, the CIE and all activities take place according to the calendar of events, except for unforeseen circumstances. There is a clearly defined process for the conduct of the CIE in accordance with the calendar of events. The Principal, through the IQAC meeting, frequently reviews the progress of the semester and provides suitable suggestions. In the event that the university revises the academic calendar, the Institute shall incorporate the necessary changes accordingly.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG**

**programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

8

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

22

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number

**of students during the year**

1140

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our Institution integrates Cross-cutting issues pertaining to Gender, Environment, Sustainability, Human Value and Professional Ethics into the curriculum. Out of 327 courses offered for UG and PG students in our institution, 59 courses integrate issues related to Gender, 39 courses address issues pertaining to Environment, 76 courses deal with Cross-cutting issues relevant to Human Value, 64 courses address issues related to Professional Ethics and 60 courses integrate Cross-cutting issues with regard to Sustainability.

As per the new UGC regulation, Environment Studies, Disaster Management, Human Rights and Gender Studies have been incorporated into the UG syllabus.

The Certificate Courses offered by the different departments of our institution are designed in such a way that students acquire the basic concepts of the cross-cutting issues such as Gender Empowerment, Urban Development, Hospitality and Professional Development, Airport and Hotel Operations, Tax Calculation and E-filing of Returns, Business English, Group Counselling Process and Skill, Relationship Counselling and Counselling the Family. Our college usually conducts Gender Audits in each year in order to ensure gender balance in institutional facilities and opportunities. The college also conducts Green Audits on yearly basis to evaluate our interventions with regard to the environment protection and sustainability.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

80

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

1133

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students

A. All of the above



**Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	<a href="http://www.amalcollege.ac.in/IOAC/Feedback.aspx">http://www.amalcollege.ac.in/IOAC/Feedback.aspx</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="http://www.amalcollege.ac.in/IOAC/Feedback.aspx">http://www.amalcollege.ac.in/IOAC/Feedback.aspx</a>

**TEACHING-LEARNING AND EVALUATION****2.1 - Student Enrollment and Profile****2.1.1 - Enrolment Number Number of students admitted during the year****2.1.1.1 - Number of students admitted during the year**

**488**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)****2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

506

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution conducted learning level assessment for newly joined undergraduate students during 2020-21 period and identified 69 slow learners and 105 advanced learners from undergraduate level.

Programmes for slow learners

Remedial educations and group counselling for slow learners

Every tutor provides need based remedial education on a weekly basis to improve the learning level of slow learners.

Question Paper Discussion

Question papers are often discussed to facilitate the study of slow learners.

Clubs, Workshop and Project activities for slow learners

Participates in various clubs and projects activities to develop the social and academic skills of slow learners.

Programme for Advanced Learners

Student faculty programme-Each one Teach one (Peer education)

The peer teaching system promoted at undergraduate level with the support of advanced learners and developed students faculties for this programme.

The Chef in Charge, Learn While Teach and Food and Beverage Service Captain are ventures by the Department of BTHM.

Think big forum special career programs for advanced learners and

Brain drive programmes were more effective for the development of advanced learners.

File Description	Documents
Paste link for additional information	<a href="http://amalcollege.ac.in/SSR/SSRDocuments.aspx">http://amalcollege.ac.in/SSR/SSRDocuments.aspx</a>
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1219	41

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The students in the institution engage intellectually, creatively, emotionally, socially, or physically and enhance possibility to learn from natural consequences, mistakes, and success. The institution maintains well organized experiential learning programs which stimulate academic inquiry by promoting interdisciplinary learning, career development, cultural awareness, leadership, other professional and intellectual skills. The initiatives taken include Internships, Webinars, Workshops, Orientation programs, Study Tour/Industrial Visit, Debates, Posters, Wall Magazines, E-magazines, Analytical and application oriented assignments. The departments of Tourism and Hotel Management and the Commerce department implemented several striking initiatives like Chef in Charge, Purchase in charge, Service Captain, Passport Cell etc and daily cent and acca bazar by the department of Commerce.

Participative Learning initiatives in our institution involve Workshops co-ordinated and handled by students, Group Discussions, Seminars/Webinars by students, Economic Association, Students committee etc, Theater Workshop, English Theatre, Drama Reading Sessions, Podcasts, Research Forum.

Problem Solving Methodologies assist students learn by working on problems. Some of the problem solving methodologies implemented in our institution include Academic Projects, Outreach Programmes, Socio-economic surveys, E-filing training and subject related extensions conducted by various departments.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Apart from the conventional chalk and talk methods of teaching, the institution promotes teachers utilizing ICT enabled tools for teaching. These helps in exposing the students for advanced knowledge and practical learning.

- The institution premises are wifi enabled which is controlled by network administration team and class rooms are equipped with either LCD TV or Projectors with wifi facility.
- Seminar Halls are equipped with interactive whiteboards.
- Teachers Campus Solution Software provides a complete solution for institution and teachers like students details, attendance entry, internal assessment marks entry, etc.
- Learning Management System platforms like Moodle, Edmodo, Google Classroom, Cisco Webex, Zoom, Microsoft Teams, Teachmint, Quizziz, Testportal, etc have been used for online teaching and learning processes and also for giving assignments.
- College Computer labs have been equipped with more than 60 windows machines used for free internet access to students, Computer Based Examinations and Web Based Examinations.
- All departments maintain blogs or YouTube channel for uploading e-contents.
- The cloud platform like Cloud Campus Audio Resource Library and Amal VLE is available in the campus.
- Integrated Library Management System uses KOHA as the automation software which can be accessed from anywhere in the campus.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

41

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

41

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

21

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

191

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust evaluation process in terms of frequency and different mode. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students on time. The Principal holds meetings of the faculties and internal committees to directions to ensure effective implementation of the conducting and evaluation process. At the entry level, Students who are admitted for the concerned course are assessed continuously through various evaluation processes at college and University level. Continuous evaluation is made through University model internal examination, Group Discussion, Monthly Tests, Open Book tests, Assignments Submission, Field Visit / Field Work and Seminars Presentation. Model internal examinations are conducted regularly as per the schedule given in academic calendar and marks are recorded in Amal TCS. The performance of the students is displayed on the Notice board and communicated to Parents with Class PTA.

For transparent and robust for internal assessment, the following mechanisms are conducted

- Internal Examination Committee.
- Question Paper Setting by Faculty.
- Conduct of Examination on Scheduled Time
- Result display and Collecting Grievances
- Interaction with students and Parents regarding their internal assessment.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Redressal of grievances at institute level:

The two stage redressal of grievances in our institution

- Department level
- College Level

Departmental Level:

The continuous evaluation of students is carried out by faculty regarding theory lectures, labs, assignments, unit tests. The internal marks are allotted based on defined strategies and displayed on notice board. Query if any is discussed with concerned faculty and HOD.

College Level:

The Institute appoints as a faculty of Redressal of grievances for smooth conducting of examinations of our institute. If students are facing any problems, they are solved by the institution level. The grievances during the conduction of different mode of examinations are considered and discussed in consultation with the Principal and if necessary forwarded to the university by examination section.



File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

PO's, PSO's and CO's are communicated to the stakeholders of the program,

### Communication to Teachers:

- PO's, PSO's and CO's along with Syllabus of program are available in the Institute website (<http://www.amalcollege.ac.in/General/Programmes.aspx>) and University of Calicut website (<http://docs.uoc.ac.in/website/Syll/>).
- IQAC entrusted College Council Committee to introduce Outcome Based Education (OBE) in the college.
- IQAC has organized FDP's and workshops on OBE during the curriculum revision.
- PO's, PSO's are prepared on the basis of learning objectives mentioned in university syllabus and core values and mission of the institution. The CO's are outlined in consultation with concerned teachers and reviewed among the staff members.

### Communication to Students:

- PO's and PSO's along with Syllabus of program are available in the Institute website, University of Calicut website, Prospectus and are displayed in Notice board and Laboratories.
- Learning platforms like Google Classroom, Moodle, Edmodo etc. and social media.
- Discussed in Bridge Courses, Induction Programmes and PTA Meeting.
- The College Handbook/ Calendar also describes the expected level of intellectual attainment at the completion of a programme.
- Tutors and mentors have to ensure that each student has a fair idea about the syllabus, PO's, PSO's and Cos.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="http://amalcollege.ac.in/SSR/SSRDocuments.aspx">http://amalcollege.ac.in/SSR/SSRDocuments.aspx</a>
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The timely measurement and revision of the courses offered in the programme is very important in the development of a good curriculum. Achievement of CO's can be measured by,

- Class Tests
- Centralized Internal exams (2 in each semester)
- Continuous Internal Assessment (two tests, assignment, presentation, practical/Lab and attendance)
- Assignments
- Seminars
- Practical /Lab
- Projects
- Internship
- Viva- voce

The PO's and PSO's are measured in terms of,

- Analysis of University exam results
- Competitive examinations in the State and National level
- Analysis of Placement and Progression
- Students satisfaction survey
- Student's achievements in various programs and competitive exams.
- Alumni Feedback

This was testified by the increased rate of enrolment to higher education, placements, awards and recognitions received by the students during and after the academic periods are also good tools for measuring PO's. The performance in Interviews and placement obtained gives a clear picture of knowledge of students who have completed successfully the UG programme. Above all a satisfied alumnus also indicate that the programme offered meets national/international standards, the happiness and positive

feedback of the alumni testifies the achievement of the PO's and PSO's.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

294

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://amalcollege.ac.in/SSR/SSRDocuments.aspx>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

###### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1.75

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

03

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://www.unionbankofindia.co.in/english/home.aspx">https://www.unionbankofindia.co.in/english/home.aspx</a>

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge. Internalizing the spirit of scientific temper in all spheres of teaching learning practices, the College pays more efforts to endeavor creation and updation of the existing stock of knowledge.

The research Promotion Council undertakes various programmes and training to encourage faculty members to engage in various research activities offered by the national and international agencies. IPR Cell established in the college in 2016 takes all initiatives to create awareness about intellectual property rights. The College publishes two journals which are an impetus in the creation and transfer of knowledge to reconnect all over the world

IEDC and Incubation Center was established for materializing and supporting the enshined educational philosophy of the college and to nourish ideas through various platforms. The Students of the college runs various startups and some students has bagged Idea Grant from Kerala State Startup Mission.

College has a well functioning ED Club ,IIC and YIP with active participation of students and faculty members and also host a centre of Mahathma Gandhi National Council for rural education sponsored by Ministry of Education Govt.of India.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://drive.google.com/drive/folders/18YyYvm4RoamY-9VDipI6WSO022-0cnvh?usp=sharing">https://drive.google.com/drive/folders/18YyYvm4RoamY-9VDipI6WSO022-0cnvh?usp=sharing</a>

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

14

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

08

File Description	Documents
URL to the research page on HEI website	<a href="http://www.amalcollege.ac.in/Research/ResearchCell.aspx">http://www.amalcollege.ac.in/Research/ResearchCell.aspx</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

25

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

27

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College organizes various extension activities so as to sensitize students and faculty members on various social issues and to contribute to the local development by understanding the locational advantages and disadvantages. The faculty members, the supporting staff and the student community has together actively participated as forefront workers in fighting against the malises of Covid 19 pandemic. The Digi Dream project was created to address the digital divide, especially in education with a focus on marginalized sections of society. The Hope Counselling Centre, Department of Psychology has provided online/telephonic counselling for Covid 19 affected people and there are Covid awareness initiatives. Various departments were organized different programs to extent their service to the needy neighbors during the epidemic. Workshop for hygiene and health campaign, food safety awareness for mid-day meal workers, food distribution at Palakkayam Tribal Colony, training and awareness campaign on digital payments, Kafil program for orphanage inmates, etc., are some of them. In order to analyze the digital gap and identify the children who require special care to continue their education, a Survey on Online Education Infrastructure was conducted and the report was submitted to the local self-government authorities. Smart phones were distributed to tribal students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from**



**Government/ Government recognized bodies year wise during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year****3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

21

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year****3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

933

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

5

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

## 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Key infrastructure and resources 1) Educational resources include resources and infrastructure required for the library, labs, computer centre, classroom teaching, events, meetings and conferences. 2) Support facilities include hostels (under construction), non-resident student centres, canteens, meeting rooms, committee rooms, sports fields and a nursery. (3) Public services include drinking water, toilets and generating sets. Laboratories on campus. 1) Production laboratory in the Tourism and Hospitality Management Department with all facilities for practical courses. 2) The Service Lab of the Department of Tourism and Hotel Management 3) Language lab maintained by the English department 4) Laboratory of practical psychology by the department of psychology 5) Computer laboratory The Moodle platform is available in the computer lab in order to facilitate student access. WiFi and the local network are available to students to improve their access to valuable academic resources. There are two seminar rooms on campus. They are well equipped with interactive boards, wireless facilities and projectors. The Amal College Library - books related to the program as well as additional references, periodicals, magazines and national and international journals. Online resources such as N LIST, electronic journals, a digital library, journals and research papers are also available to students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/drive/folders/1DS2g_FxX6GNs0CkUdy39x26a2-IuWfFx?usp=sharing">https://drive.google.com/drive/folders/1DS2g_FxX6GNs0CkUdy39x26a2-IuWfFx?usp=sharing</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

SPORTS 1. Outdoor: Football field, volleyball court, Kabidi field, cricket field with net training facilities, sports hall, Korfball field, handball court, athletics (200mtr), badminton field 2. Indoor: Table tennis, caroms, chessboards and indoor carpet to practice taekwondo ARTS The College has a distinct team of faculty and student members from the Arts Club. Each year, a college-level artistic competition is organized and participants who achieve good results are invited to participate in the Linux and inter-zonal

competitions organized by the University. A special setting is provided for students to participate in the artistic competition Yoga Center The Dept of Physical Education has a fully equipped yoga centre. Dr Muhammed Najeeb, Adjunct Professor, Dept of Physical Education is the Director of the Yoga Centre. Yoga is practiced regularly at this center, which helps students enhance mental strength Health & Fitness Centre The college has an established, well-managed health and fitness centre. It was commissioned by the students. It is an activity conducted by college students and supervised by the physical education department of the college. The center is well equipped with Elliptical, Press Bench, Multi-Training Home Gym, Twister, Dumbbell, Barbells, Squat Stand, Gymball, Yoga Mat and Abdomen Exercise

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/drive/folders/12glnXyNlIFxQcdvKdlFxp0x07j47-EjQ?usp=sharing">https://drive.google.com/drive/folders/12glnXyNlIFxQcdvKdlFxp0x07j47-EjQ?usp=sharing</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

28

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.amalcollege.ac.in/Facilities/Items.aspx?Option=5&amp;Sub=161">http://www.amalcollege.ac.in/Facilities/Items.aspx?Option=5&amp;Sub=161</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

48,620,716

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the ILMS software

Nature of Automation (Fully/Partially)

Version

Year of Automation

Koha

Fully

20.05.04.000

2016

KOHA, the first open-source library automation software. Library standards and protocols such as MARC 21, UNIMARC, z39.50, SRU/SW, SIP2, SIP/NCIP are used in the development. It is a true enterprise-class ILS with comprehensive functionality including basic and advanced options. Koha's OPAC, circulation, management, interfaces are all based on standards-compliant World Wide Web technologies - XHTML, CSS and JavaScript - making Koha a platform- with independent solutions

The library is automated with bar-coding technology, which revolutionizes library operations such as issuing, renewing and returning within a few seconds thus reducing the long queues in the circulation area. It is beneficial in the stock verification process. The whole collection of books is bar-coded. Students and faculty members are provided with a bar-coded library identity card for registering IN/OUT and lending documents.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://amalcollege.embase.in/opac/">https://amalcollege.embase.in/opac/</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**181981**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**47**

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Amal College Computer Lab was established in 2008-2009 with fifteen computers bought through the MP Local Area Development Fund. In 2011-12, another fifteen computers, printers and scanners were bought as a part of Library Automation out of which two systems were provided to the library, five to the office and the rest to the lab. Another ten systems were bought during 2015-16 academic year and twenty five systems were bought in 2018. Every department is provided with a computer to deal with their internal

needs.

The first internet connection in the campus was provided by BSNL in 2009. In 2010, BSNL

Rail wire Broadband Connection with a bandwidth of 4 mbps was introduced in the campus. A BSNL NMEADSL connection was also available since the same year. . In 2018, the internet connection was upgraded to BSNL FTTH (Fibre To The Home) with a speed of 100 mbps. LAN was established in 2010 connecting all the computers including those in lab and office. Wifi was partially enabled in the campus in 2010, accessible only for the staff.

After the establishment of FTTH connection in 2018, Wifi was made available

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.amalcollege.ac.in/Facilities/Items.aspx?Option=5&amp;Sub=157">http://www.amalcollege.ac.in/Facilities/Items.aspx?Option=5&amp;Sub=157</a>

#### 4.3.2 - Number of Computers

94

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

3423159

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

College has an efficiently performing maintenance committee to monitor the maintenance of physical equipments and other facilities of the college General Maintenance The College Management is always very keen to ensure the proper maintenance of all properties and assets of the College. Plumbing and electrical works, gardener, carpentry and building maintenance with the help of appropriate work force .Staffs are appointed for cleaning and maintaining the campus.



The complaint register kept in office to register the complaints and proper monitoring of office staff to rectify the maintenance work. All laboratories have instructions manual of usage and to renovation and maintenance of the lab will inspect and monitor by the concerned authority of each labs. The College Council discuss and review all the major renovation and maintenance works. The health and fitness club of the College is maintained by the Physical Education Department in conjunction with the guidelines of the maintenance committee. Adequate measures are taken by the Department of Physical Education for the effective maintenance of sports facilities. A team, consisting of teachers and students of the college takes care of the maintenance of the sports and games courts.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://docs.google.com/document/d/1Ts1E7q3HGmINn9ubrpGqI7CcWBoWalON/edit?usp=sharing&amp;ouid=110021610138030665414&amp;rtpof=true&amp;sd=true">https://docs.google.com/document/d/1Ts1E7q3HGmINn9ubrpGqI7CcWBoWalON/edit?usp=sharing&amp;ouid=110021610138030665414&amp;rtpof=true&amp;sd=true</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

675

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

314

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

365

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

365

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## **5.2 - Student Progression**

### **5.2.1 - Number of placement of outgoing students during the year**

#### **5.2.1.1 - Number of outgoing students placed during the year**

**86**

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

## 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

114

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

## 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

22

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one)

during the year

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

4

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

In the academic year 2020-21, during the pandemic covid-19, the college shifted its activities to online platform. The college is particular about facilitating students' representation and engagement in various administrative, co-curricular and extracurricular activities. All the departments, clubs, cells and forums conducted different programs using the possibility of online platform, which ensured the active representation of students. Departmental activities were organised under the initiative of student representatives. Various clubs and cells such as NSS, Women Development Cell, Fine Arts club, SC/ST Cell, Bhoomithrasena, Placement Cell, Pain and Palliative care, Amal Vibes, Hope, Readers Forum, NET Coaching, Movie & Music Club, Yoga Club, Health and Fitness Club and IQAC have student's representatives.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

42

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Amal College Old Students' Association (ACOSA) is registered under section XXI of the Societies Registration Act 1860 under number MPM/CA/786/2018. ACOSA plays a vital role in shaping the future of the college by representing the views of its members and contributing to its infrastructure. Below are some of ACOSA's major involvements in the college;

Meet the Alumni: Members of the alumni who have proven their mettle in a wide range of fields will be invited to the college for a meeting with the current students.

Placement Assistance and Career Guidance and Higher Education Counselling: By utilizing the network of college alumni living in and outside Kerala, ACOSA helps the students find jobs in different organizations and firms. Higher Education Guidance programs are also regularly conducted by conducted by ACOSA every year.

ACOSA Scholarships: ACOSA provides scholarships like 'Inspire free ship for advanced learners', 'Care free ship for slow learners', 'Dr. M. Usman free ship for Higher Education', S.A. Jameel free ship for cultural heritage to various purpose.

Special Meetings of the year; ACOSA conducted special executive meetings on 09/09/2020 and 23/01/2021 to discuss activities and take

adequate decisions. Departmental level alumni meetings are also conducted by various departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**      A. ? 5Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution ensures that all activities of the institution are coping with the vision and mission of the institution. The core values of the institution including Academic Excellence and Success, Civic Awareness Collegiality and Professionalism, Diversity and Inclusion, Environmental Sustainability are identified and implemented through various governing bodies. The College Council, chaired by the Principal, meets at least once in a month to discuss and evaluate critically the functioning of the institution. All Heads of the Departments (HoDs) and elected representatives of the staff are members of the Council in which the policies are reviewed from time to time taking into account the needs of the changing scenario and the feedback of all the stakeholders especially the student community.

Utmost care is taken in making sure that the functioning of the college is in line with the vision and mission of the institution. Staff meetings are held regularly and every member of teaching and non-teaching staff get sufficient opportunity to express their views and to participate in the decision making process. The patron of the college regularly visits the college and supports all the quality initiatives of the institution for ensuring social development through education empowerment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution has an effective strategy for delegating authority and providing operational autonomy to all academic departments, clubs and associations to work towards decentralized governance. Governing body headed by the Principal, Staff Council and IQAC formulate working procedures and delegates the academic and operational decisions. HODs along with faculty are empowered and given freedom to take decisions for the constructive growth of the Department. All co-curricular and extension activities are planned and executed by the coordinators of different clubs and forums.

HODs take independent decisions on finalization of academic calendar, finalizing the schedule of internal assessment, field visit, organizing departmental workshops and seminars etc. The different committee members in charge of organizing various events take independent decisions on the schedule of the event. Financial empowerment is provided to the HODs and Library committee to take decision on purchase up to a certain amount. IQAC is empowered to take decisions on quality improvement of the institution and making purchase decisions on ICT and related services as necessary. The planning committee independently collects information from various departments regarding academic and infrastructure requirements of the coming academic year and makes independent decisions in consultations with the Principal and various stakeholders related with it.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed



## Implementation of TCS Software

The Software Total Campus Solution (TCS) has been developed to make things easier by simplifying the Management and Administration process of the institution. This ERP suite control and manage the complete functions and operations of the institution. TCS is not only a complete workflow Management System but also cost effective and affordable. By implementing TCS along with its online features, anybody can update and control the entire activities of the institution from any corner of world. Students and teachers are the direct beneficiaries of the system. They can communicate each other share scores and assignment marks as well as teachers can record attendance electronically. The report generation and documentation is easier by using this ERP suite which makes learning and teaching process more transparent and effective.

This software is implemented by the institution for the improvement of academic documentation in a systematic manner. This platform works as an effective linking among faculty, parents, administrator and students. It is possible to record attendance and score of the examination and which is retrieved any time to the students and parents.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The highest authority in the organogram of the institution is Patron of the NMOC. The managing body is the apex body with regard to the matters such as drawing Institutional Policies, bringing of new Programmes, development of infrastructure, staff recruitment and ensures quality in academics.

The Principal of the institute is a liaison between the Staff-Students and the Management. The Principal, head of the institution constitutes different committees for the smooth functioning of Administrative, Academic, Extracurricular and Research activities. The college Council functions as the Executive Body of the College

to take decisions and plan strategies which are appropriate for the development of the institution. IQAC, chaired by principal is conceived as a mechanism to build and ensure a quality culture in the institution.

The planning Committee plans and prepares budget for department requirements based on their needs, and with the approval of the finance committee and the purchase committee purchases and supplies the requirements. The Office Superintendent coordinates the functioning of the administrative staff for work allotted to them. Kerala Service Rules are applicable for the faculties and employees in agreement with the UGC guidelines and affiliating university and are subject to the prior concurrence from the State Government.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Management, PTA and staff club take various measures for the welfare of teaching and non-teaching staff apart from Govt. welfare

measures. Basic needs of staff are covered. Achievement of staff and their family are honoured. The institution also has financial supporting scheme and savings facility. Since Covid 19 create environment of online education college provide free Wi-Fi and domain email service, which can be used for communication purposes.

Gymnasium is available for the physical wellbeing of staff. The canteen offers snacks and lunch at subsidized price affordable to all. They also have door delivery to each department. The campus is more advance in electronic transactions. Payment can be made electronically. The QR codes for payment are displayed at canteen. Co-operative store provide stationary items at discounted rate. The staff club conducts various recreational activities including competitions and Staff tours. Staff meetings and department meeting and get-togethers are conducted on regular basis. The adaptation of e-governance enabled better communication channel. To promote morale and productivity awards are given to extraordinary performance. All festivals are celebrated and participation of all faculties are ensured for such events, which act as venues for interaction among faculties which ensures better job satisfaction of employees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

41

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

7

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

34

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

High quality teaching is essential to improving student outcomes and

reducing gaps in student achievement. The Teacher Performance Appraisal System provides teachers with meaningful appraisals that encourage professional learning and growth. The process is designed to foster teacher development and identify opportunities for additional support where required. Permanent faculties of the institution maintain CAS API for performance appraisal and promotion. Teachers are provided with diary to record their engagement. All details related to lesson plan, test, assignment, project, mentoring, tutoring, remedial classes, are recorded. Teachers are requested to submit teaching plans every semester to ensure time bound implementation of academic plan proposed at the beginning of academic year.

**Student evaluation on teachers:** Students can evaluate their teachers on the basis of performance at the end of every academic year.

**Self-appraisal system:** Staff assesses themselves and understands their strength and weakness. It helps in figuring out the areas of improvement and what results can actually be used during the appraisal process. Feedback forms are given to every staff member including teaching and non-teaching staff.

**Staff evaluation by HODs:** Evaluation by HOD helps in analyzing objectives of the department and overall performance of department.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

There are conducting External and Internal Audit for Government and Management Funds regularly by the Government agencies of the, Government of Kerala every year. Defects, if any are rectified in time. The receipts, bills and vouchers, payments statements of income and expenditure, and the utilization certificates of the institutional projects and those sponsored by other agencies are consolidated and audited by registered chartered accountants on an annual basis. Statutory audit is done by Chartered Accountant Mr Abbas Ali Kozhikkode. Thus the proper utilisation of the financial

resources are ensured by the institution through this two tier auditing system through the committee,

#### External Audit-

External financial audit conducted annually by the institution with a scope limited to financial statements and its supporting documents. Following external audit are periodically conducted by the institution:

1) AG Audit

2) DD Audit

#### Internal Audit

The internal audit function is conducted as a precautionary measure to the authority and management for providing intuitions and recommendations about all governance, risk, and control processes of the institution in monetary related matters. The documents are audited by CA every year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

48116450

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

## 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Since the institution is an aided one, the chief source of fund is the government and its various agencies. The institution has a financial policy for resource mobilization.

## Central Govt Funds

UGC FDP and

Scholarships

State Govt Funds

Scholarships,

Stipend for SC, STs and OEC Students and Fee for Backward students,

Grand in aid for Salary

State Govt fund for NSS

ASAP, WWS & SSP,

Bhoomitha sena, Paristhithikam,

Non Govt Funds

Contribution from Alumni,

Financial Assistance from Management,

Fees from IGNOU courses

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

### Pin to Win Programme

Pin to win is a student's exam result improvement programme initiated by the IQAC. In this programme every department in the Amal College gives crash courses before one month of semester examination and also conducts model exams in every subjects. This programme main aims to get better result for slow learners. Through this programme teachers provides short notes and question banks to the students and also makes interactive sessions with the students. The IQAC functions as the monitoring committee for the programme and suggests steps for improvement. The coordinator analyses the output of this programme.

### Meet the Alumni Entrepreneurs

The Meet with Alumni Entrepreneurs programme of Amal College of advanced studies, Nilambur is a programme to connect the alumni entrepreneurs and the present students aspiring to be entrepreneurs. The alumni from different departments who have started their own startups and the present students who already ventured in to starts up participating in the event. The objective of this programme is to bring the skills related to industry in the teaching learning process. The Alumni also provides the support for placements in the institution. This programme helps the students to achieve their goals from the institution itself.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

### Teaching Learning Review Mechanism

**IQAC Monitors IT enabled, outcome based, blended learning and student centric of teaching learning process.**

- The departments prepare action plans at the beginning of academic year and IQAC collects and monitor its effective implementation throughout the year.
- Promotes blended learning mechanism and insists every faculty



to use moodle LMS for their teaching.

- IQAC ensures proper conduct of internal examinations and model examinations and also monitor the activities of "Pin to Win" programme.
- IQAC insist on the Mapping of PO,PSO and CO at the beginning of a course. This gives a positive direction towards the methodologies to be adopted in teaching and evaluation.
- Analyses semester wise results to pinpoint the strengths and weaknesses of different departments.
- IQAC collects student feedbacks to evaluate the performance of teachers.
- Once in a semester Open house meetings are conducting and parents are invited for a discussion and the teacher shares their observations about the students. Curriculum feedback is also taken from the parents.
- IQAC encourages every department to provide facilities for peer teaching, cross teaching, group study and remedial teaching.

#### Institutional Review Mechanism

- Conducts Annual Academic and Administrative Audit every year.
- Evaluate the performance of non-teaching staff.
- Encourages peer evaluation of teachers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The sensitization of gender is oriented by furnishing absolute facilities for boys and girls to meet their needs. A more facile infrastructure is available in the campus which could satisfy the requirements regardless of their gender. A well-furnished rest room exclusively for girls is been positioned in an easily accessible area in the campus. Incinerators are installed near the washroom for a hygienic management of napkin wastes.

Women Development Cell symbolizes a safety hub exclusively for the girls in the college, which looks forward the empowerment of girls, mentally and physically and centralize them as equal contributors of the society.

HOPE Under the aegis of Department of Psychology the college has been running a personal counseling cell named "HOPE" since 16th October 2015. The cell helps the students to make decisions, cope with crises, improves relationships and developmental issues, promotes and develops personal awareness about emotions, feelings, thoughts and conflicts.

Apart from this, the College has active cells such as the Anti Ragging Committee, Anti-Sexual Harassment Committee, Grievance Redressal Forums with teacher coordinators to address the complaints and grievances of both boys and girls. All the complaints registered are appropriately documented and action taken within a maximum of one week.

File Description	Documents
Annual gender sensitization action plan	<a href="http://amalcollege.ac.in/Uploads/Documents/GENDER%20SENSITIZATION%20ACTION%20PLAN%202020-2021.pdf">http://amalcollege.ac.in/Uploads/Documents/GENDER%20SENSITIZATION%20ACTION%20PLAN%202020-2021.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://drive.google.com/file/d/14COFMZBmlLiua5ru45fYQXRsd4khHzs/view?usp=sharing">https://drive.google.com/file/d/14COFMZBmlLiua5ru45fYQXRsd4khHzs/view?usp=sharing</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

For the proper collection and segregation of solid wastes dustbins are positioned in every vantage point in the campus to subject to sustainable waste management. The food remains or wastes are arranged to dispose in such a way that the organic waste could be reused in the biogas plant which in turn reap benefit at the Orphanage and the canteen kitchen of the college as bio gas fuel.. The Plastic wastes collected through the sorting process are sent to the Panchayat waste processing unit.

Two liquid waste pits have been constructed in the campus into which the waste water drains in, helping the water to percolate into the earth and thereby retaining the water table levels in the area. The major liquid waste includes effluents from toilets and the laboratories.

Electronic goods are used at their optimum level by proper up

gradation and maintenance which is performed by the suppliers themselves. Periodic inspection ensures the proper disposal of non-working electronic items. Computers, printers and other ICT equipment are disposed of through buyback scheme. The e-waste generated in the campus are collected and disposed by engaging with MOIS Computers, the e-waste collection and recycling unit at Janathapadi, Nilambur.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** **A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

### Cultural Initiatives

The institution has conducted various cultural celebrations incorporating all communal cultural activities like Iftar Meet, Onam Celebration as well as Christmas celebration, which helps to inculcate cultural values with communal tolerance among the students. In the Covid lockdown, we managed to conduct an online Eid Celebration with the active participation of students from every community.

### Socio-economic Efforts

As the educational system was converted into online mode in order to meet the learning barriers at the Covid lockdown, Amal College of Advanced Studies had taken a serious effort of distributing smart phones for the students from economically backward communities.

### Linguistic

To impart adequacy in universal languages the college has put effort by conducting an online International Film Fest, in which various films from world as well as regional languages were shown to prepare students with unprejudiced attitude towards other languages. Together, a Cultural Awareness Programme was conducted as online for the faculties to meet the exact need of working more effectively across the barriers of language, culture and geography. This is a step up to our future plan on mentoring system for each faculty and so will facilitate them to deal more efficiently and practically with international colleagues.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Inculcating the sense of constitutional values and educating the rights that could be claimed as a citizen is a requisite to be a fit civilian. To impart such values, the college has taken serious initiatives of displaying posters in the college on constitutional values, rights and duties so that students could be enlightened towards it. The college never fails to observe each national days of India, which will be addressed by a programme related to that day. Students actively participate in these programmes.

The curriculum itself has addressed cross cutting issues including constitutional rights and values in it which enables orient the students towards constitutional values. The teaching has been performed by encouraging and instigating national values in the students and are made aware of the rights and duties of an individual as a responsible citizen.

Every year, a practice of conducting classes and distributing booklets on constitutional values and its awareness is done in association with the legal department of the organization Kerala Legal Service Authority (KELSA). In addition to this quiz competitions and essay writing competitions on the contents of these booklets are conducted as online to the students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://docs.google.com/document/d/lmnSfcxplFwPG0miXmWajc2HOSg4XPt22/edit?usp=share_link&amp;oid=110321766491016276936&amp;rtpof=true&amp;sd=true">https://docs.google.com/document/d/lmnSfcxplFwPG0miXmWajc2HOSg4XPt22/edit?usp=share_link&amp;oid=110321766491016276936&amp;rtpof=true&amp;sd=true</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution has celebrated Kerala's national festival Onam as online. Various events like Onapatt, Onakallikal, online video wishes on Onam were conducted by involving students for inculcating national values in them even in the Covid-9 situation. Other National celebrations like Independence Day and Republic Day were conducted by hoisting the national flag in the campus under Covid protocol by limited participation and all others including faculties and students joined the celebration in online mode. International Disability Day was recognized and celebrated to induce the value of incorporating the disabled people as a part of the society. The celebration of Gandhi Jayanthi was done by writing a letter to Gandhiji. A webinar named "Education, Enculturalization and Manmaking" was a part of the celebration of Teachers Day. National Sports day was another celebration by Physical Education Department to ensure the physical and health fitness of the faculties and students in the context of a depressed state of Covid-19. International Yoga day was another chance for the institution to improve the mental as well as physical fitness of the students. World Aids Day was recognized and celebrated by the students by



spreading the message of sexual hygiene and social commitment.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The industry academia meet (IAM) is a practice opted by the institution to mould the students according to the needs of industry by providing them necessary skills and competence through recurrent meets, interviews and collaborations with industry persons and industries. As the existing syllabus and curriculum focus mainly on academics and struggle to cater the industry needs and skills among students, the program IAM takes up the responsibility of preparing the students industry based and competent. The practice organizes programs which assure the participation of both industry and academic persons in sessions like talks, discussions, industry meets, industry visits, etc.

Covid19 pandemic and its aftermaths had created considerable voids in the educational system, especially in an institution from a backward locality with less technology assistance. So, the institution has taken a great initiative of Best Practice called PIN TO WIN, which assures resilience of the situation by tracking the whole lag and providing remedial classes to the students by giving more attention to the slow learners. The weak areas are recognized through exams, then a crash course on the major portions will be given. This practice assures the enhancement of confidence in the learners to face the university exams successfully.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Amal College has set the objectives to recourse and empower the orphans and destitute by facilitating them with sophisticated and qualitative education. It has been materialized through selfless and committed services rendered by great luminaries in 1969. The college reserves 20% of its seats to the orphans, which makes Amal college as a unique one among any other colleges all over India. This is a distinctive practice that the college has implemented since its inception in 2005. Being a college with minority status and situated in the backward locality of Nilambur, the management of Amal college of advanced studies realized the necessity of uplifting and proving a window of opportunity for the orphans, destitute and the weak by comprehending the social climate of the locality. To actualize this, the management has taken incessant efforts to trigger the higher education authorities for converting the community reserved seats of the college into Orphan reservation category which promises a future for hundreds of students who would have been deprived of many opportunities. The 20% of orphan reservation is in addition to the existing reservations for SC, ST and BPL students in the college.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

All the programmes taught in the college are affiliated to University of Calicut. The Committee headed by the principal and a senior Faculty Members prepare detailed timetable for the effective deployment of academic and co-curricular purposes. The departments ensure and implement effective curriculum delivery through a merging of time-tested and innovative methods, beginning with an entry-level assessment of the student aptitude and expectations relating to the course. Along with this, a set of teaching plans based on an academic calendar have been formed and detailed to cover the available timeframe. Utmost care has been taken to complete the syllabus on time and has been updated on the Syllabus Completion Report. Tutorials, projects, class tests and internal assessment Tests comprise the central and formal evaluative processes. IQAC take routine progress of teaching-learning process. In PTA meetings, progress of the delivery of curriculum are frequently checked and corrected. Of special mention is that all the academic departments introduced certificate courses from 2013 onwards to promote and facilitate the learning outcome of the college. The college also maintains a learning management system (LMS). The College has also implemented a well-structured feedback system, which has been documented and kept by IQAC.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://drive.google.com/file/d/18GhWNyzVIToE2fxl7O3nRiIxMcEqV0Sv/view?usp=sharing">https://drive.google.com/file/d/18GhWNyzVIToE2fxl7O3nRiIxMcEqV0Sv/view?usp=sharing</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Prior to the start of each semester, the University shall notify an academic calendar for all programmes which contains the start date, the last working day of the semester, the internship timetable and the dates of the end-of-semester exams. Amal College

strictly follows the timetable published by the University of Calicut and plans all its activities, including the conduct of Continuous Internal Assessment (ICE). The institute prepares a schedule at the institute level and, subsequently, each department prepares its schedule. The Institute's calendar of events includes details such as the total number of working days and holidays, dates of VICs, dates of the Institute's flagship programs. The department's calendar includes lectures, workshops, industry visits, other extracurricular and extracurricular activities. Academic activities, the CIE and all activities take place according to the calendar of events, except for unforeseen circumstances. There is a clearly defined process for the conduct of the CIE in accordance with the calendar of events. The Principal, through the IQAC meeting, frequently reviews the progress of the semester and provides suitable suggestions. In the event that the university revises the academic calendar, the Institute shall incorporate the necessary changes accordingly.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented****1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

8

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

22

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

1140

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our Institution integrates Cross-cutting issues pertaining to Gender, Environment, Sustainability, Human Value and Professional Ethics into the curriculum. Out of 327 courses offered for UG and PG students in our institution, 59 courses integrate issues related to Gender, 39 courses address issues pertaining to Environment, 76 courses deal with Cross-cutting issues relevant to Human Value, 64 courses address issues related to Professional Ethics and 60 courses integrate Cross-cutting issues with regard to Sustainability.

As per the new UGC regulation, Environment Studies, Disaster Management, Human Rights and Gender Studies have been incorporated into the UG syllabus.

The Certificate Courses offered by the different departments of our institution are designed in such a way that students acquire the basic concepts of the cross-cutting issues such as Gender Empowerment, Urban Development, Hospitality and Professional Development, Airport and Hotel Operations, Tax Calculation and E-filing of Returns, Business English, Group Counselling Process and Skill, Relationship Counselling and Counselling the Family. Our college usually conducts Gender Audits in each year in order to ensure gender balance in institutional facilities and opportunities. The college also conducts Green Audits on yearly basis to evaluate our interventions with regard to the environment protection and sustainability.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

80

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

1133

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<a href="http://www.amalcollege.ac.in/IQAC/Feedback.aspx">http://www.amalcollege.ac.in/IQAC/Feedback.aspx</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
---	---

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="http://www.amalcollege.ac.in/IQAC/Feedback.aspx">http://www.amalcollege.ac.in/IQAC/Feedback.aspx</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

488

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

506

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution conducted learning level assessment for newly joined undergraduate students during 2020-21 period and



identified 69 slow learners and 105 advanced learners from undergraduate level.

#### Programmes for slow learners

##### Remedial educations and group counselling for slow learners

Every tutor provides need based remedial education on a weekly basis to improve the learning level of slow learners.

##### Question Paper Discussion

Question papers are often discussed to facilitate the study of slow learners.

##### Clubs, Workshop and Project activities for slow learners

Participates in various clubs and projects activities to develop the social and academic skills of slow learners.

#### Programme for Advanced Learners

##### Student faculty programme-Each one Teach one (Peer education)

The peer teaching system promoted at undergraduate level with the support of advanced learners and developed students faculties for this programme.

The Chef in Charge, Learn While Teach and Food and Beverage Service Captain are ventures by the Department of BTHM.

Think big forum special career programs for advanced learners and Brain drive programmes were more effective for the development of advanced learners.

File Description	Documents
Paste link for additional information	<a href="http://amalcollege.ac.in/SSR/SSRDocuments.aspx">http://amalcollege.ac.in/SSR/SSRDocuments.aspx</a>
Upload any additional information	No File Uploaded

#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1219	41

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The students in the institution engage intellectually, creatively, emotionally, socially, or physically and enhance possibility to learn from natural consequences, mistakes, and success. The institution maintains well organized experiential learning programs which stimulate academic inquiry by promoting interdisciplinary learning, career development, cultural awareness, leadership, other professional and intellectual skills. The initiatives taken include Internships, Webinars, Workshops, Orientation programs, Study Tour/Industrial Visit, Debates, Posters, Wall Magazines, E-magazines, Analytical and application oriented assignments. The departments of Tourism and Hotel Management and the Commerce department implemented several striking initiatives like Chef in Charge, Purchase in charge, Service Captain, Passport Cell etc and daily cent and acca bazar by the department of Commerce.

Participative Learning initiatives in our institution involve Workshops co-ordinated and handled by students, Group Discussions, Seminars/Webinars by students, Economic Association, Students committee etc, Theater Workshop, English Theatre, Drama Reading Sessions, Podcasts, Research Forum.

Problem Solving Methodologies assist students learn by working on problems. Some of the problem solving methodologies implemented in our institution include Academic Projects, Outreach Programmes, Socio-economic surveys, E-filing training and subject related extensions conducted by various departments.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Apart from the conventional chalk and talk methods of teaching, the institution promotes teachers utilizing ICT enabled tools for teaching. These helps in exposing the students for advanced knowledge and practical learning.

- The institution premises are wifi enabled which is controlled by network administration team and class rooms are equipped with either LCD TV or Projectors with wifi facility.
- Seminar Halls are equipped with interactive whiteboards.
- Teachers Campus Solution Software provides a complete solution for institution and teachers like students details, attendance entry, internal assessment marks entry, etc.
- Learning Management System platforms like Moodle, Edmodo, Google Classroom, Cisco Webex, Zoom, Microsoft Teams, Teachmint, Quizziz, Testportal, etc have been used for online teaching and learning processes and also for giving assignments.
- College Computer labs have been equipped with more than 60 windows machines used for free internet access to students, Computer Based Examinations and Web Based Examinations.
- All departments maintain blogs or YouTube channel for uploading e-contents.
- The cloud platform like Cloud Campus Audio Resource Library and Amal VLE is available in the campus.
- Integrated Library Management System uses KOHA as the automation software which can be accessed from anywhere in the campus.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

41

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

41

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

21	
File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>
<b>2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)</b>	
<b>2.4.3.1 - Total experience of full-time teachers</b>	
191	
File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>
<b>2.5 - Evaluation Process and Reforms</b>	
2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.	
<p>The college has transparent and robust evaluation process in terms of frequency and different mode. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students on time. The Principal holds meetings of the faculties and internal committees to directions to ensure effective implementation of the conducting and evaluation process. At the entry level, Students who are admitted for the concerned course are assessed continuously through various evaluation processes at college and University level. Continuous evaluation is made through University model internal examination, Group Discussion, Monthly Tests, Open Book tests, Assignments Submission, Field Visit / Field Work and Seminars Presentation. Model internal examinations are conducted regularly as per the schedule given in academic calendar and marks are recorded in Amal TCS. The performance of the students is displayed on the Notice board and communicated to</p>	

**Parents with Class PTA.**

For transparent and robust for internal assessment, the following mechanisms are conducted

- Internal Examination Committee.
- Question Paper Setting by Faculty.
- Conduct of Examination on Scheduled Time
- Result display and Collecting Grievances
- Interaction with students and Parents regarding their internal assessment.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

**Redressal of grievances at institute level:**

The two stage redressal of grievances in our institution

- Department level
- College Level

**Departmental Level:**

The continuous evaluation of students is carried out by faculty regarding theory lectures, labs, assignments, unit tests. The internal marks are allotted based on defined strategies and displayed on notice board. Query if any is discussed with concerned faculty and HOD.

**College Level:**

The Institute appoints as a faculty of Redressal of grievances for smooth conducting of examinations of our institute. If students are facing any problems, they are solved by the institution level. The grievances during the conduction of different mode of examinations are considered and discussed in consultation with the Principal and if necessary forwarded to the university by examination section.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

PO's, PSO's and CO's are communicated to the stakeholders of the program,

### Communication to Teachers:

- PO's, PSO's and CO's along with Syllabus of program are available in the Institute website (<http://www.amalcollege.ac.in/General/Programmes.aspx>) and University of Calicut website (<http://docs.uoc.ac.in/website/Syll/>).
- IQAC entrusted College Council Committee to introduce Outcome Based Education (OBE) in the college.
- IQAC has organized FDP's and workshops on OBE during the curriculum revision.
- PO's, PSO's are prepared on the basis of learning objectives mentioned in university syllabus and core values and mission of the institution. The CO's are outlined in consultation with concerned teachers and reviewed among the staff members.

### Communication to Students:

- PO's and PSO's along with Syllabus of program are available in the Institute website, University of Calicut website, Prospectus and are displayed in Notice board and Laboratories.
- Learning platforms like Google Classroom, Moodle, Edmodo etc. and social media.
- Discussed in Bridge Courses, Induction Programmes and PTA Meeting.
- The College Handbook/ Calendar also describes the expected level of intellectual attainment at the completion of a programme.
- Tutors and mentors have to ensure that each student has a

fair idea about the syllabus, PO's, PSO's and Cos.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="http://amalcollege.ac.in/SSR/SSRDocuments.aspx">http://amalcollege.ac.in/SSR/SSRDocuments.aspx</a>
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The timely measurement and revision of the courses offered in the programme is very important in the development of a good curriculum. Achievement of CO's can be measured by,

- Class Tests
- Centralized Internal exams (2 in each semester)
- Continuous Internal Assessment (two tests, assignment, presentation, practical/Lab and attendance)
- Assignments
- Seminars
- Practical /Lab
- Projects
- Internship
- Viva- voce

The PO's and PSO's are measured in terms of,

- Analysis of University exam results
- Competitive examinations in the State and National level
- Analysis of Placement and Progression
- Students satisfaction survey
- Student's achievements in various programs and competitive exams.
- Alumni Feedback

This was testified by the increased rate of enrolment to higher education, placements, awards and recognitions received by the students during and after the academic periods are also good tools for measuring PO's. The performance in Interviews and placement obtained gives a clear picture of knowledge of students who have completed successfully the UG programme. Above all a satisfied alumnus also indicate that the programme offered meets



national/international standards, the happiness and positive feedback of the alumni testifies the achievement of the PO's and PSO's.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

294

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://amalcollege.ac.in/SSR/SSRDocuments.aspx>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1.75

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

03

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://www.unionbankofindia.co.in/english/home.aspx">https://www.unionbankofindia.co.in/english/home.aspx</a>

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

**3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge. Internalizing the spirit of scientific temper in all spheres of teaching learning practices, the College pays more efforts to endeavor creation and updation of the existing stock of knowledge.**

The research Promotion Council undertakes various programmes and training to encourage faculty members to engage in various research activities offered by the national and international agencies. IPR Cell established in the college in 2016 takes all initiatives to create awareness about intellectual property rights. The College publishes two journals which are an impetus in the creation and transfer of knowledge to reconnect all over the world

IEDC and Incubation Center was established for materializing and supporting the enshined educational philosophy of the college and to nourish ideas through various platforms. The Students of the college runs various startups and some students has bagged Idea Grant from Kerala State Startup Mission.

College has a well functioning ED Club ,IIC and YIP with active participation of students and faculty members and also host a centre of Mahathma Gandhi National Council for rural education sponsored by Ministry of Education Govt.of India.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://drive.google.com/drive/folders/18YyYvm4RoamY-9VDipI6WSO022-Ocnvh?usp=sharing">https://drive.google.com/drive/folders/18YyYvm4RoamY-9VDipI6WSO022-Ocnvh?usp=sharing</a>

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

**14**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

08

File Description	Documents
URL to the research page on HEI website	<a href="http://www.amalcollege.ac.in/Research/ResearchCell.aspx">http://www.amalcollege.ac.in/Research/ResearchCell.aspx</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

25

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers

**in national/ international conference proceedings year wise during year**

27

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College organizes various extension activities so as to sensitize students and faculty members on various social issues and to contribute to the local development by understanding the locational advantages and disadvantages. The faculty members, the supporting staff and the student community has together actively participated as forefront workers in fighting against the malises of Covid 19 pandemic. The Digi Dream project was created to address the digital divide, especially in education with a focus on marginalized sections of society. The Hope Counselling Centre, Department of Psychology has provided online/telephonic counselling for Covid 19 affected people and there are Covid awareness initiatives. Various departments were organized different programs to extent their service to the needy neighbors during the epidemic. Workshop for hygiene and health campaign, food safety awareness for mid-day meal workers, food distribution at Palakkayam Tribal Colony, training and awareness campaign on digital payments, Kafil program for orphanage inmates, etc., are some of them. In order to analyze the digital gap and identify the children who require special care to continue their education, a Survey on Online Education Infrastructure was conducted and the report was submitted to the local self-government authorities. Smart phones were distributed to tribal students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

21

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

933

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

5

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

**Key infrastructure and resources**

1) Educational resources include resources and infrastructure required for the library, labs, computer centre, classroom teaching, events, meetings and conferences. 2) Support facilities include hostels (under construction), non-resident student centres, canteens, meeting rooms, committee rooms, sports fields and a nursery. (3) Public services include drinking water, toilets and generating sets. Laboratories on campus. 1) Production laboratory in the Tourism and Hospitality Management Department with all facilities for practical courses. 2) The Service Lab of the Department of Tourism and Hotel Management 3) Language lab maintained by the English department 4) Laboratory of practical psychology by the department of psychology 5) Computer laboratory The Moodle platform is available in the computer lab in order to facilitate student access. WiFi and the local network are available to students to improve their access to valuable academic resources. There are two seminar rooms on campus. They are well equipped with interactive boards, wireless facilities and projectors. The Amal College Library - books related to the program as well as additional references, periodicals, magazines and national and international journals. Online resources such as N LIST, electronic journals, a digital library, journals and research papers are also available to students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/drive/folders/1DS2g_FxX6GNs0CkUdy39x26a2-IuWfFx?usp=sharing">https://drive.google.com/drive/folders/1DS2g_FxX6GNs0CkUdy39x26a2-IuWfFx?usp=sharing</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**SPORTS**

1. Outdoor: Football field, volleyball court, Kabidi field, cricket field with net training facilities, sports hall, Korfball field, handball court, athletics (200mtr), badminton field

2. Indoor: Table tennis, caroms, chessboards and indoor carpet to practice taekwondo

**ARTS** The College has a distinct team



of faculty and student members from the Arts Club. Each year, a college-level artistic competition is organized and participants who achieve good results are invited to participate in the Linux and inter-zonal competitions organized by the University. A special setting is provided for students to participate in the artistic competition Yoga Center The Dept of Physical Education has a fully equipped yoga centre. Dr Muhammed Najeeb, Adjunct Professor, Dept of Physical Education is the Director of the Yoga Centre. Yoga is practiced regularly at this center, which helps students enhance mental strength Health & Fitness Centre The college has an established, well-managed health and fitness centre. It was commissioned by the students. It is an activity conducted by college students and supervised by the physical education department of the college. The center is well equipped with Elliptical, Press Bench, Multi-Training Home Gym, Twister, Dumbbell, Barbells, Squat Stand, Gymball, Yoga Mat and Abdomen Exercise

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/drive/folders/12g1nXyNlIFxQcdvKdlFxp0x07j47-Ej0?usp=sharing">https://drive.google.com/drive/folders/12g1nXyNlIFxQcdvKdlFxp0x07j47-Ej0?usp=sharing</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

28

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.amalcollege.ac.in/Facilities/It_ems.aspx?Option=5&amp;Sub=161">http://www.amalcollege.ac.in/Facilities/It_ems.aspx?Option=5&amp;Sub=161</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)****48,620,716**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template	<a href="#">View File</a>

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)****Name of the ILMS software****Nature of Automation (Fully/Partially)****Version****Year of Automation****Koha****Fully****20.05.04.000****2016**

**KOHA, the first open-source library automation software. Library standards and protocols such as MARC 21, UNIMARC, z39.50, SRU/SW, SIP2, SIP/NCIP are used in the development. It is a true enterprise-class ILS with comprehensive functionality including basic and advanced options. Koha's OPAC, circulation, management, interfaces are all based on standards-compliant World Wide Web technologies - XHTML, CSS and JavaScript - making Koha a platform- with independent solutions**

**The library is automated with bar-coding technology, which revolutionizes library operations such as issuing, renewing and**

returning within a few seconds thus reducing the long queues in the circulation area. It is beneficial in the stock verification process. The whole collection of books is bar-coded. Students and faculty members are provided with a bar-coded library identity card for registering IN/OUT and lending documents.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://amalcollege.embase.in/opac/">https://amalcollege.embase.in/opac/</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**181981**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

47

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The Amal College Computer Lab was established in 2008-2009 with fifteen computers bought through the MP Local Area Development Fund. In 2011-12, another fifteen computers, printers and scanners were bought as a part of Library Automation out of which two systems were provided to the library, five to the office and the rest to the lab. Another ten systems were bought during 2015-16 academic year and twenty five systems were bought in 2018. Every department is provided with a computer to deal with their internal

needs.

The first internet connection in the campus was provided by BSNL in 2009. In 2010, BSNL

Rail wire Broadband Connection with a bandwidth of 4 mbps was introduced in the campus. A BSNL NMEADSL connection was also available since the same year. . In 2018, the internet connection was upgraded to BSNL FTTH (Fibre To The Home) with a speed of 100 mbps. LAN was established in 2010 connecting all the computers including those in lab and office. Wifi was partially enabled in the campus in 2010, accessible only for the staff.

After the establishment of FTTH connection in 2018, Wifi was made available

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.amalcollege.ac.in/Facilities/Items.aspx?Option=5&amp;Sub=157">http://www.amalcollege.ac.in/Facilities/Items.aspx?Option=5&amp;Sub=157</a>

**4.3.2 - Number of Computers**

94

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution**

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

3423159

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

College has an efficiently performing maintenance committee to monitor the maintenance of physical equipments and other facilities of the college. General Maintenance The College Management is always very keen to ensure the proper maintenance of all properties and assets of the College. Plumbing and electrical works, gardener, carpentry and building maintenance with the help of appropriate work force. Staffs are appointed for cleaning and maintaining the campus. The complaint register kept in office to register the complaints and proper monitoring of office staff to rectify the maintenance work. All laboratories have instructions manual of usage and to renovation and maintenance of the lab will inspect and monitor by the concerned authority of each labs. The College Council discuss and review all the major renovation and maintenance works. The health and fitness club of the College is maintained by the Physical Education Department in conjunction with the guidelines of the maintenance committee. Adequate measures are taken by the Department of Physical Education for the effective maintenance of sports facilities. A team, consisting of teachers and students of the college takes care of the maintenance of the sports and games courts.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://docs.google.com/document/d/1Ts1E7q3HGmINn9ubrpGqI7CcWBoWalON/edit?usp=sharing&amp;oid=110021610138030665414&amp;rtpof=true&amp;sd=true">https://docs.google.com/document/d/1Ts1E7q3HGmINn9ubrpGqI7CcWBoWalON/edit?usp=sharing&amp;oid=110021610138030665414&amp;rtpof=true&amp;sd=true</a>

## STUDENT SUPPORT AND PROGRESSION

<b>5.1 - Student Support</b>	
<b>5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
<b>5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
675	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>
<b>5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year</b>	
<b>5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year</b>	
314	
File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>

File Description	Documents
Link to Institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

365

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

365

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above



File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

86

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

114

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

22

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

4

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

In the academic year 2020-21, during the pandemic covid-19, the college shifted its activities to online platform. The college is particular about facilitating students' representation and

engagement in various administrative, co-curricular and extracurricular activities. All the departments, clubs, cells and forums conducted different programs using the possibility of online platform, which ensured the active representation of students. Departmental activities were organised under the initiative of student representatives. Various clubs and cells such as NSS, Women Development Cell, Fine Arts club, SC/ST Cell, Bhoomithrasena, Placement Cell, Pain and Palliative care, Amal Vibes, Hope, Readers Forum, NET Coaching, Movie & Music Club, Yoga Club, Health and Fitness Club and IQAC have student's representatives.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

42

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Amal College Old Students' Association (ACOSA) is registered under section XXI of the Societies Registration Act 1860 under number MPM/CA/786/2018. ACOSA plays a vital role in shaping the

future of the college by representing the views of its members and contributing to its infrastructure. Below are some of ACOSA's major involvements in the college;

**Meet the Alumni:** Members of the alumni who have proven their mettle in a wide range of fields will be invited to the college for a meeting with the current students.

**Placement Assistance and Career Guidance and Higher Education Counselling:**By utilizing the network of college alumni living in and outside Kerala, ACOSA helps the students find jobs in different organizations and firms.Higher Education Guidance programs are also regularly conducted by conducted by ACOSA every year.

**ACOSA Scholarships:** ACOSA provides scholarships like 'Inspire free ship for advanced learners', 'Care free ship for slow learners', 'Dr. M. Usman free ship for Higher Education', S.A. Jameel free ship for cultural heritage to various purpose.

**Special Meetings of the year;** ACOSA conducted special executive meetings on 09/09/2020 and 23/01/2021 to discuss activities and take adequate decisions. Departmental level alumni meetings are also conducted by various departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

<b>5.4.2 - Alumni contribution during the year (INR in Lakhs)</b>	<b>A. ? 5Lakhs</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution ensures that all activities of

the institution are coping with the vision and mission of the institution. The core values of the institution including Academic Excellence and Success, Civic Awareness Collegiality and Professionalism, Diversity and Inclusion, Environmental Sustainability are identified and implemented through various governing bodies. The College Council, chaired by the Principal, meets at least once in a month to discuss and evaluate critically the functioning of the institution. All Heads of the Departments (HoDs) and elected representatives of the staff are members of the Council in which the policies are reviewed from time to time taking into account the needs of the changing scenario and the feedback of all the stakeholders especially the student community.

Utmost care is taken in making sure that the functioning of the college is in line with the vision and mission of the institution. Staff meetings are held regularly and every member of teaching and non-teaching staff get sufficient opportunity to express their views and to participate in the decision making process. The patron of the college regularly visits the college and supports all the quality initiatives of the institution for ensuring social development through education empowerment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution has an effective strategy for delegating authority and providing operational autonomy to all academic departments, clubs and associations to work towards decentralized governance. Governing body headed by the Principal, Staff Council and IQAC formulate working procedures and delegates the academic and operational decisions. HODs along with faculty are empowered and given freedom to take decisions for the constructive growth of the Department. All co-curricular and extension activities are planned and executed by the coordinators of different clubs and forums.

HODs take independent decisions on finalization of academic calendar, finalizing the schedule of internal assessment, field

visit, organizing departmental workshops and seminars etc. The different committee members in charge of organizing various events take independent decisions on the schedule of the event. Financial empowerment is provided to the HODs and Library committee to take decision on purchase up to a certain amount. IQAC is empowered to take decisions on quality improvement of the institution and making purchase decisions on ICT and related services as necessary. The planning committee independently collects information from various departments regarding academic and infrastructure requirements of the coming academic year and makes independent decisions in consultations with the Principal and various stakeholders related with it.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

### Implementation of TCS Software

The Software Total Campus Solution (TCS) has been developed to make things easier by simplifying the Management and Administration process of the institution. This ERP suite control and manage the complete functions and operations of the institution. TCS is not only a complete workflow Management System but also cost effective and affordable. By implementing TCS along with its online features, anybody can update and control the entire activities of the institution from any corner of world. Students and teachers are the direct beneficiaries of the system. They can communicate each other share scores and assignment marks as well as teachers can record attendance electronically. The report generation and documentation is easier by using this ERP suite which makes learning and teaching process more transparent and effective.

This software is implemented by the institution for the improvement of academic documentation in a systematic manner. This platform works as an effective linking among faculty, parents, administrator and students. It is possible to record attendance and score of the examination and which is retrieved any time to the students and parents.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The highest authority in the organogram of the institution is Patron of the NMOC. The managing body is the apex body with regard to the matters such as drawing Institutional Policies, bringing of new Programmes, development of infrastructure, staff recruitment and ensures quality in academics.

The Principal of the institute is a liaison between the Staff-Students and the Management. The Principal, head of the institution constitutes different committees for the smooth functioning of Administrative, Academic, Extracurricular and Research activities. The college Council functions as the Executive Body of the College to take decisions and plan strategies which are appropriate for the development of the institution. IQAC, chaired by principal is conceived as a mechanism to build and ensure a quality culture in the institution.

The planning Committee plans and prepares budget for department requirements based on their needs, and with the approval of the finance committee and the purchase committee purchases and supplies the requirements. The Office Superintendent coordinates the functioning of the administrative staff for work allotted to them. Kerala Service Rules are applicable for the faculties and employees in agreement with the UGC guidelines and affiliating university and are subject to the prior concurrence from the State Government.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Management, PTA and staff club take various measures for the welfare of teaching and non-teaching staff apart from Govt. welfare measures. Basic needs of staff are covered. Achievement of staff and their family are honoured. The institution also has financial supporting scheme and savings facility. Since Covid 19 create environment of online education college provide free Wi-Fi and domain email service, which can be used for communication purposes.

Gymnasium is available for the physical wellbeing of staff. The canteen offers snacks and lunch at subsidized price affordable to all. They also have door delivery to each department. The campus is more advance in electronic transactions. Payment can be made electronically. The QR codes for payment are displayed at canteen. Co-operative store provide stationary items at discounted rate. The staff club conducts various recreational



activities including competitions and Staff tours. Staff meetings and department meeting and get-togethers are conducted on regular basis. The adaptation of e-governance enabled better communication channel. To promote morale and productivity awards are given to extraordinary performance. All festivals are celebrated and participation of all faculties are ensured for such events, which act as venues for interaction among faculties which ensures better job satisfaction of employees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

41

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

7

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

34

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

High quality teaching is essential to improving student outcomes and reducing gaps in student achievement. The Teacher Performance Appraisal System provides teachers with meaningful appraisals that encourage professional learning and growth. The process is

designed to foster teacher development and identify opportunities for additional support where required. Permanent faculties of the institution maintain CAS API for performance appraisal and promotion. Teachers are provided with diary to record their engagement. All details related to lesson plan, test, assignment, project, mentoring, tutoring, remedial classes, are recorded. Teachers are requested to submit teaching plans every semester to ensure time bound implementation of academic plan proposed at the beginning of academic year.

**Student evaluation on teachers:** Students can evaluate their teachers on the basis of performance at the end of every academic year.

**Self-appraisal system:** Staff assesses themselves and understands their strength and weakness. It helps in figuring out the areas of improvement and what results can actually be used during the appraisal process. Feedback forms are given to every staff member including teaching and non-teaching staff.

**Staff evaluation by HODs:** Evaluation by HOD helps in analyzing objectives of the department and overall performance of department.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### **6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

There are conducting External and Internal Audit for Government and Management Funds regularly by the Government agencies of the, Government of Kerala every year. Defects, if any are rectified in time. The receipts, bills and vouchers, payments statements of income and expenditure, and the utilization certificates of the institutional projects and those sponsored by other agencies are consolidated and audited by registered chartered accountants on an annual basis. Statutory audit is done by Chartered Accountant Mr Abbas Ali Kozhikkode. Thus the proper utilisation of the financial resources are ensured by the institution through this

two tier auditing system through the committee,

#### External Audit-

External financial audit conducted annually by the institution with a scope limited to financial statements and its supporting documents. Following external audit are periodically conducted by the institution:

1) AG Audit

2) DD Audit

#### Internal Audit

The internal audit function is conducted as a precautionary measure to the authority and management for providing intuitions and recommendations about all governance, risk, and control processes of the institution in monetary related matters. The documents are audited by CA every year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

48116450

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

## 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Since the institution is an aided one, the chief source of fund is the government and its various agencies. The institution has a financial policy for resource mobilization.

## Central Govt Funds

UGC FDP and

Scholarships

State Govt Funds

Scholarships,

Stipend for SC, STs and OEC Students and Fee for Backward students,

Grand in aid for Salary

State Govt fund for NSS

ASAP, WWS & SSP,

Bhoomitha sena, Paristhithikam,

Non Govt Funds

Contribution from Alumni,

Financial Assistance from Management,

Fees from IGNOU courses

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

### Pin to Win Programme

Pin to win is a student's exam result improvement programme initiated by the IQAC. In this programme every department in the Amal College gives crash courses before one month of semester examination and also conducts model exams in every subjects. This programme main aims to get better result for slow learners. Through this programme teachers provides short notes and question banks to the students and also makes interactive sessions with the students. The IQAC functions as the monitoring committee for the programme and suggests steps for improvement. The coordinator analyses the output of this programme.

### Meet the Alumni Entrepreneurs

The Meet with Alumni Entrepreneurs programme of Amal College of advanced studies, Nilambur is a programme to connect the alumni entrepreneurs and the present students aspiring to be entrepreneurs. The alumni from different departments who have started their own startups and the present students who already ventured in to starts up participating in the event. The objective of this programme is to bring the skills related to industry in the teaching learning process. The Alumni also provides the support for placements in the institution. This programme helps the students to achieve their goals from the institution itself.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

### Teaching Learning Review Mechanism

IQAC Monitors IT enabled, outcome based, blended learning and student centric of teaching learning process.

- The departments prepare action plans at the beginning of academic year and IQAC collects and monitor its effective implementation throughout the year.

- Promotes blended learning mechanism and insists every faculty to use moodle LMS for their teaching.
- IQAC ensures proper conduct of internal examinations and model examinations and also monitor the activities of "Pin to Win" programme.
- IQAC insist on the Mapping of PO,PSO and CO at the beginning of a course. This gives a positive direction towards the methodologies to be adopted in teaching and evaluation.
- Analyses semester wise results to pinpoint the strengths and weaknesses of different departments.
- IQAC collects student feedbacks to evaluate the performance of teachers.
- Once in a semester Open house meetings are conducting and parents are invited for a discussion and the teacher shares their observations about the students. Curriculum feedback is also taken from the parents.
- IQAC encourages every department to provide facilities for peer teaching, cross teaching, group study and remedial teaching.

#### Institutional Review Mechanism

- Conducts Annual Academic and Administrative Audit every year.
- Evaluate the performance of non-teaching staff.
- Encourages peer evaluation of teachers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality**

**A. All of the above**

**audit recognized by state, national or international agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The sensitization of gender is oriented by furnishing absolute facilities for boys and girls to meet their needs. A more facile infrastructure is available in the campus which could satisfy the requirements regardless of their gender. A well-furnished rest room exclusively for girls is been positioned in an easily accessible area in the campus. Incinerators are installed near the washroom for a hygienic management of napkin wastes.

Women Development Cell symbolizes a safety hub exclusively for the girls in the college, which looks forward the empowerment of girls, mentally and physically and centralize them as equal contributors of the society.

HOPE Under the aegis of Department of Psychology the college has been running a personal counseling cell named "HOPE" since 16th October 2015. The cell helps the students to make decisions, cope with crises, improves relationships and developmental issues, promotes and develops personal awareness about emotions, feelings, thoughts and conflicts.

Apart from this, the College has active cells such as the Anti Ragging Committee, Anti-Sexual Harassment Committee, Grievance Redressal Forums with teacher coordinators to address the complaints and grievances of both boys and girls. All the



complaints registered are appropriately documented and action taken within a maximum of one week.

File Description	Documents
Annual gender sensitization action plan	<a href="http://amalcollege.ac.in/Uploads/Documents/GENDER%20SENSITIZATION%20ACTION%20PLAN%202020-2021.pdf">http://amalcollege.ac.in/Uploads/Documents/GENDER%20SENSITIZATION%20ACTION%20PLAN%202020-2021.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://drive.google.com/file/d/14COFMZBmlLiua5ru45fYQXRSD4khHzs/view?usp=sharing">https://drive.google.com/file/d/14COFMZBmlLiua5ru45fYQXRSD4khHzs/view?usp=sharing</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

For the proper collection and segregation of solid wastes dustbins are positioned in every vantage point in the campus to subject to sustainable waste management. The food remains or wastes are arranged to dispose in such a way that the organic waste could be reused in the biogas plant which in turn reap benefit at the Orphanage and the canteen kitchen of the college as bio gas fuel.. The Plastic wastes collected through the sorting process are sent to the Panchayat waste processing unit.

Two liquid waste pits have been constructed in the campus into which the waste water drains in, helping the water to percolate into the earth and thereby retaining the water table levels in the area. The major liquid waste includes effluents from toilets

and the laboratories.

Electronic goods are used at their optimum level by proper up gradation and maintenance which is performed by the suppliers themselves. Periodic inspection ensures the proper disposal of non-working electronic items. Computers, printers and other ICT equipment are disposed of through buyback scheme. The e-waste generated in the campus are collected and disposed by engaging with MOIS Computers, the e-waste collection and recycling unit at Janathapadi, Nilambur.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit**  
**3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**  
**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

#### Cultural Initiatives

The institution has conducted various cultural celebrations incorporating all communal cultural activities like Iftar Meet, Onam Celebration as well as Christmas celebration, which helps to inculcate cultural values with communal tolerance among the students. In the Covid lockdown, we managed to conduct an online Eid Celebration with the active participation of students from every community.

#### Socio-economic Efforts

As the educational system was converted into online mode in order to meet the learning barriers at the Covid lockdown, Amal College of Advanced Studies had taken a serious effort of distributing smart phones for the students from economically backward communities.

#### Linguistic

To impart adequacy in universal languages the college has put effort by conducting an online International Film Fest, in which various films from world as well as regional languages were shown to prepare students with unprejudiced attitude towards other languages. Together, a Cultural Awareness Programme was conducted as online for the faculties to meet the exact need of working more effectively across the barriers of language, culture and geography. This is a step up to our future plan on mentoring system for each faculty and so will facilitate them to deal more

efficiently and practically with international colleagues.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Inculcating the sense of constitutional values and educating the rights that could be claimed as a citizen is a requisite to be a fit civilian. To impart such values, the college has taken serious initiatives of displaying posters in the college on constitutional values, rights and duties so that students could be enlightened towards it. The college never fails to observe each national days of India, which will be addressed by a programme related to that day. Students actively participate in these programmes.

The curriculum itself has addressed cross cutting issues including constitutional rights and values in it which enables orient the students towards constitutional values. The teaching has been performed by encouraging and instigating national values in the students and are made aware of the rights and duties of an individual as a responsible citizen.

Every year, a practice of conducting classes and distributing booklets on constitutional values and its awareness is done in association with the legal department of the organization Kerala Legal Service Authority (KELSA). In addition to this quiz competitions and essay writing competitions on the contents of these booklets are conducted as online to the students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://docs.google.com/document/d/1mnSfcxplFwPG0miXmWajc2HQsg4XPt22/edit?usp=share_link&amp;oid=110321766491016276936&amp;rtpof=true&amp;sd=true">https://docs.google.com/document/d/1mnSfcxplFwPG0miXmWajc2HQsg4XPt22/edit?usp=share_link&amp;oid=110321766491016276936&amp;rtpof=true&amp;sd=true</a>
Any other relevant information	Nil

<p><b>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</b></p>	A. All of the above
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File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution has celebrated Kerala's national festival Onam as online. Various events like Onapatt, Onakallikal, online video wishes on Onam were conducted by involving students for inculcating national values in them even in the Covid-9 situation. Other National celebrations like Independence Day and Republic Day were conducted by hoisting the national flag in the campus under Covid protocol by limited participation and all others including faculties and students joined the celebration in

online mode. International Disability Day was recognized and celebrated to induce the value of incorporating the disabled people as a part of the society. The celebration of Gandhi Jayanthi was done by writing a letter to Gandhiji. A webinar named "Education, Enculturation and Manmaking" was a part of the celebration of Teachers Day. National Sports day was another celebration by Physical Education Department to ensure the physical and health fitness of the faculties and students in the context of a depressed state of Covid-19. International Yoga day was another chance for the institution to improve the mental as well as physical fitness of the students. World Aids Day was recognized and celebrated by the students by spreading the message of sexual hygiene and social commitment.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The industry academia meet (IAM) is a practice opted by the institution to mould the students according to the needs of industry by providing them necessary skills and competence through recurrent meets, interviews and collaborations with industry persons and industries. As the existing syllabus and curriculum focus mainly on academics and struggle to cater the industry needs and skills among students, the program IAM takes up the responsibility of preparing the students industry based and competent. The practice organizes programs which assure the participation of both industry and academic persons in sessions like talks, discussions, industry meets, industry visits, etc.

Covid19 pandemic and its aftermaths had created considerable voids in the educational system, especially in an institution from a backward locality with less technology assistance. So, the institution has taken a great initiative of Best Practice called PIN TO WIN, which assures resilience of the situation by tracking

the whole lag and providing remedial classes to the students by giving more attention to the slow learners. The weak areas are recognized through exams, then a crash course on the major portions will be given. This practice assures the enhancement of confidence in the learners to face the university exams successfully.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Amal College has set the objectives to recourse and empower the orphans and destitute by facilitating them with sophisticated and qualitative education. It has been materialized through selfless and committed services rendered by great luminaries in 1969. The college reserves 20% of its seats to the orphans, which makes Amal college as a unique one among any other colleges all over India. This is a distinctive practice that the college has implemented since its inception in 2005. Being a college with minority status and situated in the backward locality of Nilambur, the management of Amal college of advanced studies realized the necessity of uplifting and proving a window of opportunity for the orphans, destitute and the weak by comprehending the social climate of the locality. To actualize this, the management has taken incessant efforts to trigger the higher education authorities for converting the community reserved seats of the college into Orphan reservation category which promises a future for hundreds of students who would have been deprived of many opportunities. The 20% of orphan reservation is in addition to the existing reservations for SC, ST and BPL students in the college.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	<a href="#">View File</a>



### 7.3.2 - Plan of action for the next academic year

#### Gender Equity

The women development cell of the college plans to organize programmes like a campaign on health and hygiene , 'Wheels for girls' and 'He kitchen', a webinarin collaboration with National Commission for Women, to discuss on the issue of unequal pay at work place for women. The Internal Complaint Committee of the college is planning to keep a 'She Box'. A part from the student end, the college plans a 'She Trip' for the faculties.

#### Green Initiatives

The college plans to develop the greenery of the campus by creating an orchard of fruiting trees and also a vegetable garden, plastic free campus, and installation of Vermi Bed.

#### Human values and Professional ethics

A well-planned structure has made to conduct awareness programmes for students, teaching and non- teaching staff, Programmes on Anti-drugs, National training programme on Human Rights, Illicit Trafficking, Screening movies on Human Justice and sessions on Professional ethics.

#### Best Practices

PIN TO WIN that ensures the quality of academics by providing a continuous backing for the students to attend their university exams more confidently. The other venture is ADMRF, a team well equipped to act at every need of public as well as the students.