YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution   Amal College of Advanced Studies
                                       Nilambur

- Name of the Head of the institution   Dr Zacaria T V

- Designation   Principal

- Does the institution function from its own campus?   Yes

- Phone no./Alternate phone no.   04931207055

- Mobile no   9995042688

- Registered e-mail   amalcollege@gmail.com

- Alternate e-mail   principal@amalcollege.ac.in

- Address   Myladi, Eranhimangad P.O,
                                          Nilambur

- City/Town   Nilambur

- State/UT   Kerala

- Pin Code   679329

2.Institutional status

- Affiliated /Constituent   Affiliated College

- Type of Institution   Co-education

- Location   Rural

- Financial Status — **UGC 2f and 12(B)**

- Name of the Affiliating University — **University of Calicut**
- Name of the IQAC Coordinator — **Dr. Shihabudheen N**
- Phone No. — **09846554084**
- Alternate phone No. — **7012602273**
- Mobile — **7012602273**
- IQAC e-mail address — **iqac@amalcollege.ac.in**
- Alternate Email address — **iqacamal@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year) — http://amalcollege.co.in/IQAC/Feedback.aspx

4.Whether Academic Calendar prepared during the year? — **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: — https://amalcollege.ac.in/wp-content/uploads/2023/07/Academic-Calender_2021_22.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**A**	**3.11**	**2019**	**18/05/2019**	**18/05/2024**

6.Date of Establishment of IQAC — **01/03/2013**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	**Research Grant**	**ICSSR**	**2022**	**250000.00**

8.Whether composition of IQAC as per latest NAAC guidelines — **Yes**

- Upload latest notification of formation of IQAC — View File

9.No. of IQAC meetings held during the year   `10`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`1.Mega Job Fest 2.International Conferences-Hybrid Mode 3.International Academic and Industrial Networking 4.Skill Development Initiatives 5.Promotion of Research and Publication Activities`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Organization of International Conferences	**An International Conference was organized in blended mode**
E Content Development	**E-Contents were developed by the faculty members**
Pin to Win Project	**Pin to win Project was implemented in enhancing the students confidence and performance in academic Activities**
Haasil Project	**Hasil Project was implemented to promote and to bring achievements in co curricular Activities. More number of students participated in various sports and cultural activities**
Skill Development Project	**Various Projects were submitted to the Givernment agencies and Primary Approval was accorded to establish Skill development Centre in the campus**
Job Fest	**A Mega Job fest was organised in the Month of May 2022 and 500 job seekers got placed**

13.Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
College Council	**16/05/2023**

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Mobile no	9995042688
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• Alternate e-mail	principal@amalcollege.ac.in
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• State/UT	Kerala
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• Location	Rural
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• if yes, whether it is uploaded in the Institutional website Web link:	https://amalcollege.ac.in/wp-content/uploads/2023/07/Academic-Calender_2021_22.pdf

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13.Whether the AQAR was placed before statutory body?	**Yes**

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Name	Date of meeting(s)
College Council	16/05/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	10/02/2022

15.Multidisciplinary / interdisciplinary

Amal college of Advanced Studies is highly committed to our mission of providing students with comprehensive and well-rounded competencies. To achieve this, we emphasize a multidisciplinary approach that encourages students to explore courses from diverse fields based on their individual interests. We believe in breaking free from the rigid boundaries traditionally associated with academic disciplines, and we actively promote research that transcends these limitations. The University with which our institution is affiliated shares our vision, and it meticulously designs its programs to offer students maximum flexibility when it comes to choosing elective courses from various departments. This approach aligns perfectly with the forwardthinking recommendations outlined in the National Education Policy (NEP), reflecting the University's proactive efforts to implement these suggestions. To further enhance awareness and understanding of the NEP's implementation in Higher Education Institutions, our institute has taken the initiative to organize seminars and webinars. Through these events, we aim to foster a culture of knowledge-sharing and open dialogue, ensuring that all stakeholders are well-informed about the transformative changes being introduced in the education landscape.

16.Academic bank of credits (ABC):

The successful implementation of the Academic Bank of Credits at our institution is contingent upon adhering to the guidelines set forth by both the affiliating university and the Higher Education Department of Kerala State. In order to participate in this transformative system, the institution is required to become an official member of the National Academic Depository—a key component of the government's ambitious Digital India Programme. This repository serves as an online platform that securely stores all academic awards, facilitating easy access and verification for students. By being a part of the Academic Bank of Credits and the National Academic Depository, our institution endeavors to provide students with invaluable benefits, particularly in terms of study mobility. The seamless transfer and recognition of credits earned through this system will empower students to pursue academic opportunities beyond the boundaries of our institution, be it within the state or throughout the country. One essential aspect that streamlines the implementation process of the Academic Bank of Credits is the adoption of a choice-based credit system for the programmes taught at our institution. This credit system allows students the flexibility to choose courses according to their interests, ensuring a personalized and dynamic

learning experience. The ease of credit transfer between different courses or academic programs under this system further enhances the institution's preparedness for the implementation of the Academic Bank of Credits.

17.Skill development:

The College places a strong emphasis on fostering skill development alongside traditional teaching and learning activities. As part of our unwavering commitment to this objective, we have introduced domain-specific certificate courses that specifically target employability and industry-relevant skills. These courses are designed to equip our students with practical knowledge and competencies that are highly sought after in the job market. To ensure the success of our skill development initiatives, we actively collaborate with a range of esteemed skill development agencies. These partnerships include working closely with organizations such as DDUGKY (Deen Dayal Upadhyaya Grameen Kaushalya Yojana), JSS (Jan Shikshan Sansthan), NSDC (National Skill Development Corporation), and the Ministry of Skill Development. Additionally, we actively engage with regional entities like the Kerala Startup Mission, as well as various agencies representing diverse industries. Through these strategic partnerships, we aim to stay updated with the latest industry trends and demands. By aligning our skill development programs with the needs of the job market, we strive to produce graduates who possess not only academic knowledge but also practical expertise, making them highly competitive and job-ready. The domain-specific certificate courses offered at our institution are carefully curated to cater to the specific needs of various industries. By delving deep into these specialized areas, our students gain a comprehensive understanding of their chosen fields, boosting their confidence and employability prospects. Moreover, our collaborations with skill development agencies and industry partners provide valuable resources, training support, and access to real-world experiences. These opportunities give our students a distinct advantage in acquiring hands-on skills and networking within their respective industries. The commitment to skill development extends beyond the boundaries of formal education. We actively encourage students to participate in workshops, seminars, and practical training sessions conducted by experts from various industries. These interactive sessions provide invaluable insights and hands-on experience, enabling our students to bridge the gap between theoretical learning and real-world applications. Beyond these specific collaborations, our engagement with various agencies representing different

industries provides students with exposure to the latest advancements and emerging trends in their chosen fields. This exposure helps them stay ahead of the curve, ensuring they are well-prepared to address the challenges of a rapidly evolving job market.Through strategic partnerships with skill development agencies and industry stakeholders, we create an ecosystem that prepares our students for success in their careers and inspires them to pursue innovation and excellence. As we continue to evolve with the ever-changing demands of the professional landscape, we remain steadfast in our mission to produce well-rounded, adaptable, and industry-ready graduates.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The vision and mission of the college also to give significant emphasis on the learning of Indian languages, including Sanskrit, Hindi, Malayalam, and Arabic, as an integral part of the curriculum. Moreover, the University offers courses such as history and political economy to instil a sense of national integration, foster love for art and culture, and nurture civic awareness among the student community. At our institution, we actively integrate and promote the study of literature, local languages, history, art, and culture through a variety of engaging activities. Students participate in discussions, debates, and field visits to heritage sites, enabling them to connect with their cultural roots and understand the richness of our national heritage. Interacting with freedom fighters, commemorating important national days, and observing significant occasions further reinforce the students' appreciation for their country's history and values. The faculties at our institution actively contribute to the promotion of local art, history, and literature through the publication of literary works that highlight the significance of these subjects. This not only encourages academic research but also strengthens the bond between the institution and the local community. In line with our commitment to integrating the Indian knowledge system, art, culture, history, and languages, we encourage our students to pursue online courses through platforms like SWAYAMNPTEL and other MOOCs. These courses not only enhance their knowledge but also deepen their appreciation for India's diverse cultural and historical tapestry. In addition to academic pursuits, our institution organizes various workshops focused on yoga and traditional knowledge systems. These workshops aim to promote physical and mental well-being while fostering an understanding of our ancient wisdom and holistic practices.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college offers a diverse range of academic programs, including Eight undergraduate (UG) and One postgraduate (PG) program. These programs follow the Outcome-Based Education (OBE) framework, which has been thoughtfully crafted by the University of Calicut to align with both regional and global demands. The University's implementation of OBE is comprehensive, encompassing clearly defined Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs). These outcomes are carefully designed to focus on various aspects, such as cognitive abilities, domain-specific skills, social responsiveness, and entrepreneurial skills. By incorporating these dimensions into the curriculum, we aim to nurture students who possess a wellrounded skill set, enabling them to make proactive contributions to the economic, environmental, and social needs of society. In line with the spirit of the National Education Policy (NEP), our institution is committed to promoting the social well-being of the nation through the education we provide. The OBE approach not only ensures academic excellence but also emphasizes the practical application of knowledge in real-world contexts. Our students are encouraged to become agents of positive change, addressing societal challenges and making a meaningful impact in their chosen fields. To ensure the successful implementation of OBE, our institution has undertaken proactive initiatives to empower our teaching community. We recognize the significance of equipping educators with the necessary tools and knowledge to effectively implement the OBE framework and adapt new pedagogical approaches. To this end, we regularly organize Faculty Development Programs (FDPs) and training sessions, wherein faculty members are introduced to the principles of OBE and provided with innovative teaching methodologies. Through these initiatives, we foster a culture of continuous improvement and professional growth among our teaching staff, which ultimately translates into a more enriched learning experience for our students. By embracing OBE and encouraging its adoption across the institution, we are committed to offering an education that not only empowers students with academic excellence but also equips them with the skills and mindset to thrive in an ever-changing world. With a strong focus on academic outcomes, domain-specific skills, and social responsiveness, we are dedicated to nurturing socially conscious and entrepreneurial-minded individuals who can contribute meaningfully to the betterment of society and uphold the values of the NEP. Our commitment to continuous improvement is evident through faculty development initiatives, which ensure that our educators remain

at the forefront of pedagogical advancements, enriching the learning experience for our students.

20.Distance education/online education:

The college has taken proactive measures to implement Distance/Online education, forging partnerships with prominent MOOC platforms and actively engaging as a Local Chapter in the SWAYAMNPTEL platform. In addition, we have enrolled in the Coursera platform, broadening the scope of online courses available to our students.To ensure seamless access to digital resources, our institute has enhanced its digital library through affiliations with INFLIBNET, NLIST Programme, NDLI, and NDLI Club. This provides our students and faculty with access to a vast array of Ebooks, E-journals, and an extensive institute content repository. Recognizing the significance of digital learning, we have established an E- Content Development Centre in our campus. This centre facilitates the creation of high-quality digital content, further supporting and enriching the learning experience of our students. When the COVID-19 pandemic struck, the institute swiftly responded to the challenges of online education. We successfully implemented an institutional-level MOODLE Learning Management System (LMS), which played a pivotal role in conducting examinations, managing internal evaluations, and facilitating student-teacher interactions. Understanding the importance of efficient and user-friendly platforms, the institute invested in GOOGLE Workspace accounts, enabling seamless virtual classrooms, live classes, assignment submissions, and other academic activities for both students and teachers. To cater to larger online meetings, we subscribed to the ZOOM Webinar package, which allows for the participation of up to 1000 attendees. This has proven particularly valuable for hosting conferences and seminars with a broader audience. Furthermore, we take pride in our collaboration with the Indira Gandhi National Open University (IGNOU) for hosting distance education programs. This partnership reflects our commitment to providing quality education to learners from diverse backgrounds, irrespective of their geographical location. By collaborating with leading MOOC platforms, implementing robust LMS, providing access to extensive digital resources, and offering a wide range of online learning opportunities, we strive to meet the evolving needs of our students and provide them with a well-rounded and flexible learning environment. Our proactive approach to distance education and technological integration reflects our commitment to academic excellence and ensuring that our students are well-prepared for the challenges of a rapidly changing world.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**317**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**1488**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**189**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**390**

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	**52**

File Description	Documents
Data Template	[View File](#)

3.2 Number of sanctioned posts during the year	52

File Description	Documents
Data Template	<u>View File</u>

4.Institution

4.1 Total number of Classrooms and Seminar halls	35
4.2 Total expenditure excluding salary during the year (INR in lakhs)	147.92
4.3 Total number of computers on campus for academic purposes	124

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

An up-to-date curriculum implementation is indispensable to each institution. Our college has taken care in implementing latest curriculum through a systematic review and evaluation of its elements. The curriculum of all programs in our institution is designed by the University of Calicut. IQAC of the college has meticulously prepared a well-planned documentation mechanism for the effective implementation of the curriculum. To maximize the academic performance of the learners, all academic departments in the college have initiated certificate courses since 2013 in collaboration with prestigious institutions to facilitate the learning outcomes. In the academic year 2021-22 our college has successfully conducted 28 certificate programs including Swayam courses. In terms of student welfare, many of our faculty members serve in various bodies of universities and other colleges. All the programs offered in the college fall under the CUCBCS and more than 90% of students enrolled in add-on and certificate courses. Our curriculum strictly incorporates courses that integrate all the cross-cutting issues. About 60% of the student community of

Amal college undertakes field projects or internships at various institutions. A well-structured feedback system has also been initiated and maintained by the IQAC to collect feedback on academic performance and ambience of the institution from students, teachers, alumni, and employers. The feedback is reviewed by both college council, and dept council and appropriate actions are taken accordingly.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

At the beginning of each semester, an academic calendar is prepared by our institution based on the schedule provided by the University of Calicut. The academic calendar is uploaded on the college website and displayed on notice boards. The academic calendar incorporates all the curricular schedules for each academic year. In case of revision of academic calendar by the university, the institute incorporates the necessary changes accordingly. Institutional level Continuous Internal Evaluation (CIE)process is meticulously conducted by the following methods: 1) Semester- wise Centralised Internal Assessment Exam, 2) Tutorials/Assignments, 3) Seminars and Online Quiz, 4) Viva. CIE will be held on dates as mentioned in the academic Calender. Questions papers are prepared as per Outcome Based Education(OBE). CIE of our institution incorporates the following preparative activities as per the academic calendar: 1) Timetable Preparation 2) Bridge Course 3) Teaching Plan, 4)Monthly Syllabus completion Report. Course File Preparation is an activity systematically done by each department. After the allocation of the courses to the faculty members, the course file of each course is prepared which consists of: 1)Teaching Plan 2)PPTS 3)List of Assignments 3) List of Seminar topics 4)e-resources 5)Model Question paper. 6)Internal Exam mark sheet.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University   **A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data

requirement for year: (As per Data Template)

28

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

2002

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution has made a conscious effort to integrate various cross-cutting issues into its curriculum in different ways. This includes identifying relevant themes incorporated into the affiliated university's curriculum and offering value-added courses that address these issues. Additionally, various clubs, forums such as Women Development Cell, National Service Scheme, Bhoomithra Sena, Student Initiative in Palliative as well as all the departments have organised awareness programs, workshops, and campaigns to promote understanding and engagement with cross-cutting issues relevant to professional ethics, gender, human values, environment, and sustainability.

A total number of 214 courses offered by the affiliated university across the eleven programmes deal with different cross cutting issues. The prescribed syllabi include 148 courses on the Environment and Sustainability, 67 courses on gender, 84 courses on Human Values, and 100 courses on Professional Ethics. In a

similar vein, nine certificate courses out of the 23 courses offered by different departments of the institution focus on Professional Ethics, three on Human Values, and eleven on Environment and Sustainability.

'Orange the World Campaign', "Rhapsodize: Narrating the Wheels', 'Thajalus: The Sweetness of Love', 'Vana Maholsavam', 'Cultivation of Thavalakkannan Race', and 'Fruit Campus Campaign' are some of the initiatives by the institution in this regard.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

75

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1287

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	http://amalcollege.ac.in/documents/#feedback
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://amalcollege.ac.in/documents/#feedback

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

581

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

173

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution conducted a learning level assessment for newly joined undergraduate students during 2021-22.

Key Findings

1.In the assessment,420 students participated from seven undergraduate courses and identified 80students as advanced learners and 76 students as slow learners.

2. Female students representing 58.57 percent in the learning assessment and male students representing 41.42 percent. The total number of students from seven UG classes participated in the assessment is 420.

3. The study shows that the majority of the samples identified are of the OBC (80.23%) whereas 15% belong to the SC in the learning level assessment of all departments. The OBC community represents the Muslim population.

Programmes for slow learners

Remedial education for slow learners

Crash course

Peer Learning Initiative

Question Paper Discussion

Group Counselling

Clubs, Workshop and Project activities for slow learners

Programme for Advanced Learners

Student faculty programme-Each one teaches one (Peer education)

Professional course orientation programmes for advanced learners

The Literacy Club Program

The Chef in Charge, Learn While Teach and Food and Beverage Service Captain

Think big forum special career programs for advanced learners..

Brain Drive

File Description	Documents
Paste link for additional information	https://amalcollege.ac.in/wp-content/uploads/2023/06/Learning-Assessment-2021-22.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1488	52

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential Learning

The institution has been practicing experiential learning methods whereby students learn by doing" and by reflecting on the experience. The following are some of the specific initiatives that aim to promote experiential learning in our institution.

Internship:

Webinars and Seminar

Workshops:

Daily News Reporting

Budget Report Analysis

An orientation program

Meet the Industry

Study Tour/Industrial Visit :

Debates

Posters, Wall Magazines, E-magazines : Aimed at developing skills in designing and illustrating the ideas in students' minds.

Analytical and application-oriented assignments are given by almost all departments.

Initiatives like Chef in Charge, Purchase in charge, Service Captain, Passport Cell etc are done by the department of Tourism and Hotel Management.

Programs like daily cent and acca bazar are conducted by the department of Commerce. Squadron

Create on-demand programming

Simple Harmonic Oscillation

Participative Learning

Workshops co-ordinated and handled by students:

Group Discussions:

Groups like Economic Association, Students committee etc are formed in the Economic Department.

Initiatives like Theater Workshop, English Theatre,Drama Reading Sessions,Podcasts, Research Forum

Problem Solving Methodologies

Academic Project:

Outreach Programmes :

E-filing training and subject related extensions

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Apart from the conventional methods of teaching, the institution promotes teachers utilizing ICT enabled tools for teaching. These helps in exposing the students for advanced knowledge and practical learning.

- **The institution premises are wifi enabled which is controlled by network administration team and class rooms and College Seminar Hall are equipped with either Interactive Flat Panel or LCD TV or Projectors.**
- **EMBASE Pro Suit provides a complete solution for institution and teachers like admission procedure, student's details, attendance entry, internal and external examination marks entry, Question Bank, library entry details book issuing, interaction with students, payment of fees, etc.**
- **Learning Management System platforms like Moodle, Edmodo, Google Classroom, Cisco Webex, Zoom, Microsoft Teams, Teachmint, Quizziz, Testportal, etc have been used for online teaching and learning processes and also for giving**

assignments.
- College Computer labs have been equipped with more than 60 windows machines used for free internet access to students and Computer and Web Based Examinations.
- All departments maintain blogs or YouTube channel for uploading e-contents prepared by students and faculties.
- The cloud platform like Cloud Campus Audio Resource Library, Amal VLE and Amal Radio is available in the campus.
- Integrated Library Management System uses KOHA as the automation software which can be accessed from anywhere in the campus.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

52

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

52

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

25

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

243

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment mechanism implemented within our institution emphasizes transparency and robustness to ensure the fair and accurate evaluation of students' performance. Continuous Internal Evaluation (CIE) and the End Semester Examination (ESE) are integral parts of the internal assessment process. CIE involves regular assessments throughout the semester, employing various methods such as assignments, presentations, quizzes, and class tests.

The use of software EMBASE enables accurate and real-time attendance records. Digitalization of CIE facilitates secure submission and evaluation of assessments, providing students with timely feedback and ensuring seamless storage and retrieval of assessment records.

A robust grievance redressal mechanism is in place to address concerns and grievances related to the assessment process. Students have the opportunity to appeal assessment results they deem unfair or incorrect. The examination committee reviews these appeals impartially and takes appropriate actions.

In conclusion, the internal assessment mechanism described in this report ensures transparency and robustness in evaluating students' performance. Through various measures like CIE, ESE, departmental orientation, IQAC and Examination Committee, centralized exams, digitalization of attendance and CIE, evaluation within a schedule, grievance redressal mechanism and retests, and educational institutions strive to create a fair and reliable assessment process that effectively supports students' learning and growth.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://drive.google.com/file/d/1MNxe6TC76 i- U4HqAfN-0VXCrz11clrfT/view?usp=share_link

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has implemented a transparent, time-bound, and efficient two-tier grievance redressal mechanism to address examination-related grievances. At the department level, a committee of impartial and experienced faculty members handles

grievances submitted by students in writing. The committee conducts a thorough investigation, considering all relevant factors, and communicates its decision within a specified timeframe. For broader unresolved grievances, a separate committee at the college level, comprising faculty members and administrative staff, conducts an independent review. Students can appeal to this committee by submitting a written complaint. The committee examines the evidence, interviews parties, and communicates its decision within the timeframe.

The entire process is designed to be transparent, allowing students to present their case and supporting evidence. Decisions are based on careful examination and adherence to policies and guidelines. The mechanism is time-bound, with specific deadlines for each stage, ensuring prompt resolution of grievances. The two-tier grievance redressal mechanism ensures transparency, timeliness, and efficiency in addressing examination-related grievances. The department-level and college-level committees provide students with an opportunity to voice their concerns and seek resolution. Through careful examination of evidence and adherence to timelines, these committees uphold the integrity of the examination process and create a supportive environment for students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://drive.google.com/file/d/1feCXMfhJCcF8f7ZawFzvi7NPrCOR_rA9/view?usp=drivesdk

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

To ensure effective communication, various channels are established to keep all stakeholders, including teachers and students, well-informed about the PO's, PSO's, and CO's. Teachers can easily access this information through the Institute's and University of Calicut's websites, where the PO's, PSO's, and CO's are clearly outlined alongside the program syllabus. The implementation of OBE is overseen by the IQAC, which conducts FDP's and workshops during curriculum revision. PO's and PSO's are developed in alignment with the learning objectives in the university syllabus and the institution's core values. CO's are

formulated through collaborative consultations among teachers and regular reviews among staff members.

Similarly, students can access this information through the Institute's and University's websites, prospectus, and notice boards. Digital platforms like Google Classroom, Moodle, Edmodo, and social media are utilized to effectively communicate these outcomes. Students actively engage in discussions about the outcomes during Bridge Courses, Induction Programs, and PTA Meetings. The College Handbook/Calendar provides a comprehensive description of the expected intellectual attainment upon program completion. Tutors and mentors play a pivotal role in ensuring students have a clear understanding of the syllabus, PO's, PSO's, and CO's.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://amalcollege.ac.in/wp-content/uploads/2023/06/Amal-College-Course-Outcomes_compressed.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In OBE, the assessment of CO's is carried out through departmental processes that involve identifying, collecting, and preparing data to evaluate student achievement. The assessment methods can be classified into two types:

Direct methods involve evaluating students' knowledge and skills through various assessments such as class tests, internal assessment tests, assignments, semester examinations, seminars, laboratory practicals/projects, internships, and viva voce. These methods provide concrete evidence of student learning and offer a representative sample of their knowledge and abilities.

Indirect methods, such as course exit surveys, examiner feedback, placements/progression, provide insights into students' perceptions and reflections on their acquired knowledge and skills. These methods assess the opinions and experiences of graduates regarding their educational journey.

To ensure fairness and consistency in assessment, rubrics are used for both formative and summative evaluations of students. A standardized rubric is employed to evaluate each outcome, allowing faculty members to track individual student progress and maintain comprehensive records. Students receive the rubrics before evaluation, promoting transparency and clarity regarding the assessment.

Overall, by utilizing a these assessment methods and employing rubrics, OBE facilitates a comprehensive evaluation of student learning outcomes while enabling faculty to monitor progress and maintain accurate records for each student.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

316

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://amalcollege.ac.in/iqac/#documents

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/document/d/1UK6xvvZUY4bWP289BqfVUUkD1YNUjy-c/edit?usp=drivesdk&ouid=108015757232578561717&rtpof=true&sd=true

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

2.5

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

4

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://icssr.org/sites/default/files/research-proj-minor-2021-22.pdf

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution has established an ecosystem for innovation as well as efforts for knowledge development and transfer.The Research Promotion Council & IPR cell runs a variety of programmes and training sessions to encourage academic members to participate in various research activities sponsored by national and international organisations and works hard to raise awareness about intellectual property right. The College produces some periodicals that serve as a catalyst for the development and transmission of information, allowing people all over the world to connect.

The IEDC and Incubation Centre formed to inculcate Entrepreneurial Culture among students and equip them with the talents, skills, techniques and confidence to act as torch-bearers of Enterprise of the new generation The students of the college runs various startups.

The college has a well-developed ED Club. It was founded in order to materialise and sustain the enshrined educational concept. Entrepreneurship-Development club organizes various talks by new and established entrepreneurs about the practical aspects of starting an enterprise and the problems and challenges they faced in their journey. The cell supports innovative ideas and helps the students getting access to funds for putting their ideas into practice.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1GCHm0IbYW xW7nYLGAnJfs21q7XhRep8W/view?usp=sharing

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

11

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

4

File Description	Documents
URL to the research page on HEI website	https://amalcollege.ac.in/research
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

32

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

82

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The intervention through extension activities have resulted in improved literacy and also strengthen college and communities. There are 6 extension activities for different departments are conducted for the academic year 2021 – 22.

The department of Computer Science conduct AMAL epay for electricity bill payment in a collaboration of KSEB. 90 students are participated the above programme and beneficial to the local peoples of Chaliyar panchayath. Department of English conduct a programme named ENLIVEN for the enabling Language and Value Education for the Neighbourhood. There are 66 students are participated the above programme. Department of BTHM conduct a programme Covid 19 Vaccination Drive for the Hospitality Industry People. 31 students are participated the programme. Department of Commerce conduct a programme name ASCEND for Creating Virtual platform to neighborhood shops. 42 students are participated the programme. The department of maths and Physics conduct programme

named URJAKIRAN Go Electric Campaign an awareness programme of Electricity Usage. 30 students are participated the programme. Department of Psychology conduct a programme Mental Health in an Unequal World named Meet the Stress as a part of World Mental Health Day. 50 students are participated the above programme.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	[View File](#)

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

949

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

24

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

13

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<u>View File</u>
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Amal College, spread across 26-acre campus, is dedicated for academic excellence in alignment with its vision and strategic objectives. The campus comprises 26 classrooms, equipped with projectors, wireless microphones, and writing boards. Specialized laboratories, such as Production Lab and Service Lab of Tourism and Hotel Management Department, Physics and Mathematics Lab of Mathematics and Physics Department, Practical Psychology Lab of Psychology Department, Language Lab of English Department and Computer Lab of Computer Science Department cater in comprehensive development of scholars. Wi-Fi connectivity facilitates access to academic resources and Moodle platform helps to enrich online-learning experience. 2 seminar rooms, equipped with interactive boards, wireless facilities, and projectors, are arranged for academic and non-academic events.

College Library, serves as a user-friendly integrated center of knowledge, houses collection of books, periodicals, magazines, national and international journals, and a digital library. Students get access to online resources, like N LIST, electronic journals, and research papers.

College prioritizes enhancing academic experience through support facilities such as hostels (under construction), non-resident student centers, canteen, meeting and committee rooms, a biodiversity park, sports fields, and a nursery. Essentials like Drinking-Water, Toilets, Backup-Power Generators, versatile venues for events, meetings, and conferences are also provided at the campus.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://drive.google.com/drive/folders/1JWnTLXDcBc1EVRxJSqOq0g-5AP8LAM56

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

SPORTS FACILITIES

Sports and games are run by the college's Physical Education Department. Exceptionally skilled students are selected through selection trials. Subsequently, they receive rigorous training from the Physical Education faculties and expert Alumni. They are encouraged to compete at intergovernmental, college, academic, state and national levels.

FACILITIES AT THE COLLEGE:

   1. Outdoor fields:

Football field, volleyball court, Kabidi field, cricket field with net training facilities, sports hall, Korfball field, handball court, athletics (200mtr), badminton field.

   1. Indoor facilities:

Table tennis, caroms, chessboards and indoor carpet to practice taekwondo.

ARTS FACILITIES

Institution offers a range of arts facilities at the college. The Arts Club comprises dedicated faculties and students who organize an annual college-level artistic competition. Outstanding

participants are invited to join inter-zonal competitions hosted by the University. A special venue is provided for students to showcase their talents.

YOGA CENTRE AND AMAL CENTRE FOR HEALTH AND FITNESS.

Additionally, our fully equipped yoga center, led by Dr. Muhammed Najeeb, promotes physical and mental strength. College also boasts the Amal Centre for Health & Fitness, managed by college students under the supervision of the physical education department. This center is well-equipped with various exercise equipment for a comprehensive workout experience.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://drive.google.com/drive/folders/1BVDDaH6qUZrBtIrZImZmWTkP_K6eNzFH?usp=sharing

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

28

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://drive.google.com/drive/folders/1Ws4qG9ez-_sKGnxzKB6CRsVBMHpkJm4M?usp=sharing
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

7,099,644.00

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Koha, an open-source Integrated Library System (ILS) or Library Management System (LMS), offers a comprehensive range of features to efficiently manage library operations. Renowned worldwide, this software system is celebrated for its flexibility, scalability, and extensive community support. Its primary function is to establish and maintain a comprehensive catalog of library resources, encompassing books, journals, multimedia materials, and digital assets. By facilitating the efficient management of metadata, Koha ensures accurate and consistent data entry.

Since 2016, Amal college library has embraced automation with the implementation of the fully automated 20.05.04.000 version software. The integration of barcoding technology has revolutionized operations, enabling swift issuing, renewing, and returning of items within seconds. Consequently, the system has alleviated long queues in the circulation area, optimizing user experience.

Overall, Koha stands as a powerful and customizable library software solution, equipping libraries with the necessary tools to efficiently manage their collections and cater to evolving requirements. This Integrated Library Management System (ILMS) serves as a tool for automating library operations and enhancing efficiency. Librarians can streamline tasks such as cataloging, circulation, acquisitions, and reporting. It empowers librarians and staff to manage collections effectively, track item availability, handle patron requests, and effortlessly generate reports.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://library.amalvle.com

4.2.2 - The institution has subscription for the **A. Any 4 or more of the above** **following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1194680

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

44

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Computer Labs: 30 new desktop systems with Intel Core i5 processors were added. Additionally, 10 desktop systems with Intel Core i3 processors and AOC 18.5 LED monitors were purchased. The total number of systems in the lab is now 56. General Library Upgrade: Two units of LIGS Mini Workstation X1A were installed, allowing 6 users to browse simultaneously. Each unit features an AMD Athlon-3000G processor. The upgrade increased the total number of simultaneous users in the library to 9. Physics Lab: Two units of LIGS Mini Workstation X1A were added. Similar to the General Library units, each workstation accommodates 3 users, enabling a total of 6 users in the lab. Existing General Computer Labs Upgrade: An additional 15 desktop systems were purchased for the general computer labs. These systems have Core i3 OEM 4th generation processors. The total number of systems available in the lab is now 31. Internet Connections: In addition to the existing 200 Mbps connection from Allianz and 100 Mbps connection from BSN, a new 20 Mbps BSNL leased line was acquired. The institution now has a total of 3 internet connections. In addition with 5 new windows 10 Pro operating system and an ID card printer were purchased.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

134

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1,637,679.78

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

College has an efficiently performing maintenance committee to monitor the maintenance of physical equipment's and other facilities of the college.The College Management is always very keen to ensure the proper maintenance of all properties and assets of the College. Plumbing and electrical works, gardener, carpentry and building maintenance with the help of appropriate work force. Staffs are appointed for cleaning and maintaining the campus. The complaint register kept in office to register the complaints and proper monitoring of office staff to rectify the maintenance work. All laboratories have instructions manual of usage and to renovation and maintenance of the lab will inspect and monitor by the concerned authority of each lab. The College Council discuss and review all the major renovation and maintenance works. The

health and fitness club of the College is maintained by the Physical Education Department in conjunction with the guidelines of the maintenance committee. Adequate measures are taken by the Department of Physical Education for the effective maintenance of sports facilities. A team, consisting of teachers and students of the college takes care of the maintenance of the sports and games courts.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1382

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

825

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

853

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

853

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

**grievances including sexual harassment and
ragging cases Implementation of guidelines of
statutory/regulatory bodies Organization
wide awareness and undertakings on policies
with zero tolerance Mechanisms for
submission of online/offline students'
grievances Timely redressal of the grievances
through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

70

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

122

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

15

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

7

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

To ensure active participation in extracurricular, co-curricular, and administrative pursuits, the institution switched to an online platform for the 2021-2022 academic year. Duly established processes and norms, including a student council and representation on various bodies, were implemented to guarantee students' representation. To further enhance student representation and engagement in various activities, the college staff club took the decision to assign a teacher coordinator for each club and forums.Under the leadership of student delegates, each department organized events and activities, leveraging the potential of the online platform. This provided students with the opportunity to contribute their ideas and perspectives, fostering a dynamic college environment. Students were encouraged to engage in various clubs and cells dedicated to diverse interests and causes such as NSS, Women Development Cell, Fine Arts Club, SC/ST Cell, Bhoomithrasena, Placement Cell, Pain and Palliative Care, Amal Vibes, Hope, Readers Forum, NET Coaching, Movie & Music Club, Yoga Club, Health and Fitness Club, and IQAC. Beyond extracurricular activities, students were also given a voice in administrative processes, ensuring their representation in decision-making.Students were also given the opportunity to participate in administrative processes, ensuring their voices were heard in decision-making.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

50

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Amal College Old Students' Association (ACOSA) is a registered under the Societies Registration Act 1860, with the registration number MPM/CA/786/2018, which actively involved in numerous initiatives to support the growth and development of the college and its students. ACOSA already launched alumni chapters in Qatar and the UAE, to foster a strong alumni network. ACOSA organizes "Meet the Alumni" programs, where alumni from diverse fields interacted with students in all departments, sharing their experiences and providing guidance for their professional journeys. ACOSA donated a bookshelf to the library and two portable canopy tents to the Physical Education Department, providing shelter during outdoor sports events and activities. Regular alumni executive meetings allowed members to discuss organizational matters, plan activities, and make informed decisions. Batch-wise meetings brought together alumni from specific graduating batches, fostering camaraderie and networking opportunities. ACOSA successfully implemented several scholarships and freeships to support deserving students, such as the Inspire Freeship for Slow Learners, Care Freeship for Advanced Learners, Dr. M Usman Freeship for Higher Education, and S A Jameel Freeship for Cultural Heritage. ACOSA's dedication and contributions have

positively impacted the college and its students, and the association remains committed to its mission.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **A. ? 5Lakhs**

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Amal College is envisioned to be an advanced learning centre that transforms lives, spearheads social empowerment, and inspires individuals to excellence - is the vision of the institution. The institution's activities are the reflection of its vision, mission and core values approved by the Managing Committee constituted under Nilambur Muslim Orphanage Committee (NMOC). Principal is assigned with the responsibility of managing the day-to-day matters of the college with the help of college council, IQAC, statutory bodies, administrative office, Staff Club, PTA, and alumni association. Strategic plans and procedures are discussed in the college council & IQAC.

Faculty members are in-charge of different clubs such as SC/ST Cell, Minority Cell, Anti-ragging Cell, Grievance Redressal, Discipline Committee and Internal Complaints Committee (ICC), Ek Bharat Shresht Bharat Club, NSS, Lakshya – The Patron's Club, ASAP, Library & Resource Forum, ED club, Women Development Cell, Placement & Progression Cell, Innovations Entrepreneurship Development Centre (IEDC), Students in Palliative Unit, Career Guidance Cell, ADMRF, Ethics Committee, Hope Counseling Centre, Readers Forum, Passport cell, Boomithra Sena, Fine arts club, Health & Fitness Club, Quiz Club and associations of departments etc. took exertions to organise different programmes and announce

distinct scheme for endowing all stakeholders of the institution.

File Description	Documents
Paste link for additional information	https://amalcollege.ac.in/iqac/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college is functioned on decentralized and participative mode involving all the backers for fulfilling the mission - to impart quality education and bestow immutable learning in an environment of compassion and inclusiveness, to prepare our youth as responsible citizens with patriotic fervor, to promote research and innovation among our beneficiaries, to nurture them as contributing citizens of our country, to undertake collaborative partnerships with various institutions of high-standards for enhancing global competency of the institution and the scholars, to equip students with life skills to transform their lives along with their community, to ensure social and educational empowerment of the community through extension and outreach programmes and to encourage sustainable development and gender equity in the community.

An ingenious administrative structure including Managing committee, Principal, College Council, IQAC, various clubs & committees, PTA, Alumni Association and students union are existing in the institution for instigating the future goals and confirms the strategic plan. All the bodies include fellows from top, middle and bottom level of the structure and also ensuring women participation. Recurrent gatherings at various levels of governance quicken the practice of decentralization and participative management and take in all to contribute in the matters regarding the institution.

File Description	Documents
Paste link for additional information	https://amalcollege.ac.in/governance/
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Embase Pro Suite is a comprehensive ERP software designed for educational institutions, which can help to integrate various administrative and academic processes into a single system. Software includes modules for managing students' admission, academic progress tracking, financial management, human resources, and more. Additionally, the software provides features for improving communication between teachers, students, and parents, such as messaging system and a portal for parents to view their children's academic progress.

Prime benefit of using Embase Pro Suite is that it streamlines the administrative processes of educational institutions, allowing administrators and staff to focus on more critical tasks, such as improving academic quality and enhancing the learning experience for students. The software provides real-time data and analytics, allowing institutions to make informed decisions and identify areas for improvement. Additionally, the software is designed to be user-friendly, ensuring that staff can easily access and navigate the system.

Furthermore, Embase Pro Suite is that it can improve communication between students, parents, and teachers. By providing a portal for both teachers and parents to view their children's academic progress, parents can be more involved in their child's education. Additionally, the messaging system allows for real-time communication between teachers and students, improving the learning experience.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://amalcollege.embase.in/#/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institution has a well-defined hierarchy of authority. At the top of the institution's organogram is the Patron, who holds the highest position of authority. The managing body is responsible for establishing institutional policies, introducing new programs,

enhancing infrastructure, recruiting staff, and ensuring academic quality.

The Principal acts as a bridge between the faculty and students, and the management. The Principal is also in charge of setting up various committees for the efficient administration of administrative, academic, extracurricular, and research activities. The College Council functions as the executive body of the college, making decisions and devising strategies for the institution's development.

The Internal Quality Assurance Cell (IQAC), chaired by the Principal, works to establish and maintain a culture of quality in the institution. The Planning Committee is responsible for planning and budgeting departmental requirements, with the Finance and Purchase Committees approving and procuring necessary supplies. The Office Superintendent manages the administrative staff and their assigned tasks.

The faculties and employees are subject to Kerala Service Rules, in compliance with UGC guidelines and the affiliating university, and require prior approval from the state government. Overall, the institution's organizational structure is designed to ensure efficient management and the delivery of high-quality education.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://amalcollege.ac.in/governance/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Staff Club of the institution prioritizes staff well-being and organizes activities to engage them in recreational pursuits. Staff tours, meetings, and get-togethers are conducted regularly. The staff club also celebrates events such as Onam and Iftar. Additionally, the institution supports staff members' creative ideas and offers financial assistance and savings facilities. The institution implements several measures for staff welfare, including providing free WiFi and domain email addresses to all staff members. Gymnasium available for both students and staff, and security staffs receive free uniforms. Staff club offers financial assistance for weddings and housewarmings, while a credit society provides financial aid. The institution also facilitates advance salary payments to non-teaching staff through mutual aid. Amenities include a canteen offering subsidized meals and snacks, separate parking for staff, and electronic payment methods. The institution ensures faculty participation in festivals and recognizes staff achievements. It maintains an effective performance appraisal system, including an annual self-appraisal process that helps staff identify areas for improvement. Permanent faculties maintain CAS API for promotion and appraisal. Teachers are evaluated by students, and feedback evaluations are conducted by the IQAC. Finally, staff evaluations are conducted by the heads of departments (HODs) based on faculty contributions and participation.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

12

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

8

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

49

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisals are an annual process where an employee's performance and productivity are evaluated against a predetermined set of objectives.The college facilitates professional growth and enrichment to staff by implementing performance appraisal system. The system is maintained to improve the academic and administrative standards. The institution has a performance appraisal system for teaching and non-teaching staff. The institution follows self-appraisal system for performance appraisal. IQAC monitors the data. After analyzing, the report is forwarded to appropriate actions are taken.

It is the process where the employees review their performance. The staff feel empowered when they are offered trust. Self-appraisal is a way of conveying 'we trust your judgement on your work'. It helps the staff to assess themselves and understand their strength and weakness. It helps in figuring out the areas of improvement and what results can actually be used during the appraisal process. Feedback forms are given to every staff member including teaching and non-teaching staff. Data are collected through google form about strength, weakness, core values, accomplishment, goals, performance, communication, leadership, reliability, innovation, team work etc.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts External and Internal Audit regularly, for legitimate management of Government and Management Funds, by the Government agencies of the Government of Kerala every year. Defects detected, if any, are promptly rectified in time. The receipts, bills and vouchers, payments statements of income and expenditure, the utilization certificates of the institutional projects and those sponsored by other agencies are consolidated and audited by registered chartered accountants on an annual basis. Statutory audit is led by Chartered Accountant Mr Abbas Ali Kozhikkode, an authorised expert in the field. Thus, the proper utilisation of the financial resources is ensured by the institution through the committee, which is led by a registered chartered accountant.

External Audit-

An external financial audit is conducted annually by the institution with a scope limited to financial statements and its supporting documents. Following external audits are periodically conducted by the institution:

1) AG Audit

2) DD Audit

Internal Audit

The internal audit function is carried out as a proactive measure to the authority and management to provide insights and recommendations on all governance, risk and control processes of the organization on cash related matters. The records are audited every year by a professional Chartered Accountant.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

3.78

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

As this institution is aided by the Government of Kerala, the main source of fund is from the Government and its various agencies. The organization takes utmost care in fundraising to ensure that the funds are properly utilized and reach the stakeholders without any errors. The organization has a financial policy for proper resource mobilization. The principal of the institution and the internal policy makers of this organization have formed a full-fledged committee, under the supervision of the management, to identify available funds and a planning board works with the committee to prepare, plan and submit proposals. In addition, the committee conducts follow- up to ensure the developments of the proposals and guide to execute received funds based on the requirements. Following are the flow of various funds in the organization.

Central Govt Funds

UGC FDP and,

Scholarships

State Govt Funds

Scholarships,

Stipend for SC, STs and OEC Students and Fee for Backward students,

Grand in aid for Salary

State Govt fund for NSS

ASAP, WWS & SSP,

Bhoomitha sena, Paristhithikam, Nature Club

Non Govt Funds

Contribution from Alumni of the college

Financial Assistance from the College Management,

Fees collected from Self – Financing courses, IGNOU courses and Certification courses

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Skill Development Centre is a specialized institution that aims to enhance individuals' skills, knowledge, and employability in specific fields. Also known as a Skill Development Institute or Training Center, it offers diverse courses and programs to help people acquire new skills or upgrade existing ones, thereby better equipping them for career advancement and success in the job market.

The Pin to Win Programme is an initiative launched by the IQAC to

improve students' exam results. Before semester examinations, each department at Amal College provides crash courses and conducts model exams for all subjects. The primary goal is to support slow learners and help them achieve better academic outcomes. Through this program, teachers provide short notes, question banks, and engage in interactive sessions with students. The IQAC monitors the program's progress and offers suggestions for improvement, while the coordinator analyzes its outcomes.

Another program, Meet the Alumni Entrepreneurs, aims to connect alumni entrepreneurs with present students aspiring to start their own businesses. Alumni from different departments who have established startups, along with current students already involved in entrepreneurship, participate in this event. The objective is to incorporate industry-related skills into the teaching-learning process. The alumni also extend support for placements in the institution, enabling students to achieve their goals right from within the college itself.

These programs at Amal College of Advanced Studies, Nilambur, demonstrate a commitment to continuous improvement, student support, and fostering a culture of innovation and entrepreneurship among its student community.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Internal Quality Assurance Cell (IQAC) is an important body in maintaining and enhancing academic standards and overall quality at an institution. The IQAC regularly reviews the teaching-learning process, operational methodologies, and learning outcomes to identify areas for improvement and ensure that the institution is providing the best possible educational experience for its students. The IQAC also conducts regular assessments and data analysis to monitor the institution's progress towards its quality enhancement goals. The IQAC maintains detailed records of all

assessments, reviews, and improvement initiatives to ensure transparency, accountability, and compliance with accrediting bodies and regulatory authorities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution is sensitised with the notion of gender equity by instilling the values through various gender-based programmes, apart from the well-equipped infrastructure facilitating gender free openings. The year 2021-22 witnessed programmes which starts with a campaign on Health, Hygiene and Cleanliness, Hash Tag Campaign, wonderful expressions of art like collage, paintings, posters, video clips, music and dance in a five days programme

organized by Women Development Cell on the International Day for Elimination of Violence Against Women. A girl Sahla Parappan and team, who made a successful ride on bicycle to Kashmir and returned, which exemplified the abilities of women. "National Webinar on Unequal Pay: Gender Discrimination at Work place" was conducted by the department of Economics and Women Development Cell in collaboration with National Commission for Women on 29th December 2021. Defence skill training programme in collaboration with the Kerala Police Academy, She Box by the Internal Complaint Committee (ICC) with the slogan "Every Voice Matters", gave a space for the girls and women staff in the campus to address their issues against any sort of sexual harassment they would face during their learning period as well their working time at this college.

File Description	Documents
Annual gender sensitization action plan	https://amalcollege.ac.in/wp-content/uploads/2023/06/GENDER-SENSITIZATION-ACTION-PLAN-21-221-1.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://docs.google.com/document/d/1DzcSQtweOXyV4C8DyVLYo8TxBuItJ2ZL/edit

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management The college scales down the waste through

methods of reusing, reducing and recycling. The college ensures the green protocol in all programs and the messages regarding them are added in the posters. Along with dustbins, the organic wastes are disposed in such a way that it could be reused in the biogas plant which in turn is useful for canteens of the campus. The Plastic wastes are sent to the Panchayat waste processing unit. Office automation is instrumental in lessening paper waste and plastic bottles and paint buckets are reused as planter pots in the college garden. Liquid Waste Management Two liquid waste pits have been constructed into which the waste water drains in. The major liquid waste includes effluents from toilets and the laboratories and the effluent water gets naturally filtered. A wastewater filtration plant is to be set up aiming at using the filtered water for irrigation purpose. E-Waste Management Electronic goods are used by proper up gradation, maintenance, periodic inspection and disposal of non-working electronic items through buyback scheme. The e-wastes are disposed by engaging with MOIS Computers, Nilambur. The electronic wastes are discarded to the scrap dealers twice in a year.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

A. Any 4 or all of the above

5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies
of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File]()
Policy documents and information brochures on the support to be provided	[View File]()
Details of the Software procured for providing the assistance	[View File]()
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college has initiated to conduct activities to inculcate the sense of constitutional values and human rights. To achieve this and make our present society, the college has included related activities and programs to strengthen the students as citizens and fit civilians. For this, the college has taken serious initiatives of displaying posters in the college on constitutional values, rights and duties so that students could be enlightened towards it. The programs conducted by the institution to impart values of human rights and constitution are relevant talk series by eminent social workers and people from related fields, pasting posters and distributing pamphlets . The activities, conducted for human rights and constitution education included a series of issues of human rights, which addressed the levels of need of human beings by way of imbibing human rights culture in the young minds . The college never fails to observe each national days of India, which will be addressed by a program related to that particular day. The teaching is been performed by instigating national values in the students. They are made aware of the rights and duties of an individual as a responsible citizen.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college has initiated to conduct activities to inculcate the sense of constitutional values and human rights. To achieve this and make our present society, the college has included related activities and programs to strengthen the students as citizens and fit civilians. For this, the college has taken serious initiatives of displaying posters in the college on constitutional values, rights and duties so that students could be enlightened towards it. The programs conducted by the institution to impart values of human rights and constitution are relevant talk series by eminent social workers and people from related fields, pasting posters and distributing pamphlets . The activities, conducted for human rights and constitution education included a series of issues of human rights, which addressed the levels of need of human beings by way of imbibing human rights culture in the young minds . The college never fails to observe each national days of India, which will be addressed by a program related to that particular day. The teaching is been performed by instigating national values in the students. They are made aware of the rights and duties of an individual as a responsible citizen.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://drive.google.com/file/d/1A_FIg_Inn LhcDpkhmxvJwfL2n-MW1a4c/view?usp=drive_link
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website   **A. All of the above**

There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution has taken initiatives in organizing national and international commemorative days, events and festivals. As the important days are named after important phenomenon, great individuals, historical events etc. the institution serious has taken efforts to observe those days with an objective of enlightening the students with the relevance of those days. In order to remember these days, certain pages of the college calendar have been allocated where important days have been marked. Along with the important days of national importance such as Independence Day, Republic day, National Education Day, Teachers Day and Gandhi Jayanthi, days of international importance are also observed by the institution. International Yoga Day, Population Day, Hiroshima & Nagasaki Day, Tourism Day, Science Day and Women's Day are some of the major commemorative days in this regard. Adding to this the institution has celebrated the language days such as Arabic Day, Hindi Day and important days related to the death or birth anniversaries of the authors in different languages. On top of that, the institution has celebrated the festivals such as Onam, Bakrid and Christmas. Different competitions and programmes are conducted as part of these days with an aim of inculcating education, values and ethics in the minds of the students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The INDUSTRY ACADEMIA MEET is a practice opted by the institution to mould the students according to the needs of industry by providing them necessary skills and competence through recurrent meets, interviews and collaborations with industry persons and industries. As the existing syllabus and curriculum focus mainly on academics and struggle to cater the industry needs and skills among students, the program IAM takes up the responsibility of preparing the students industry based and competent. The practice organizes programs which assure the participation of both industry and academic persons in sessions like talks, discussions, industry meets, industry visits, etc.The institution has accomplished a SYSTEM FOR ACADEMIC SUPPORT (SAS) for implementing tutoring and mentoring services that provide personalized assistance to students who need additional help in specific subjects or skills. It is a system for academic support which encompasses various components and tools aimed at helping students, educators, and institutions enhance the learning experience and academic performance. This is an academic support system which can foster an inclusive and nurturing learning environment, helping students achieve their academic goals while promoting a positive educational experience. It includes tutoring, mentoring, LMS and other academic advisory workshops and programs.

File Description	Documents
Best practices in the Institutional website	<u>http://amalcollege.ac.in/documents/#bestpractice</u>
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Amal College is distinct by allocating 20% of total seats during admission for the orphan students since its inception in 2005. Being a college with minority status and situated in the backward locality of Nilambur, the management of the college realized the necessity of uplifting the orphans, and the destitute. To actualize this, the management has taken incessant efforts to trigger the higher education authorities for converting the community reserved seats of the college into Orphan reservation category which promises a future for students who would have been deprived of many opportunities. The 20% of orphan reservation is in addition to the existing reservations for SC, ST and BPL students in the college. The college has been providing various sorts of support for the students enrolled in the orphan quota. One of such effort is "Kaafil" which is a comprehensive capacity building programme for orphan students. The objectives of this programme are to inspire them in life, to enhance their confidence and making them able to come out of the problems they have been facing in life, to equip them with various life skills for employment, to make them aware of the opportunities in studies and career.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

An up-to-date curriculum implementation is indispensable to each institution. Our college has taken care in implementing latest curriculum through a systematic review and evaluation of its elements. The curriculum of all programs in our institution is designed by the University of Calicut. IQAC of the college has meticulously prepared a well-planned documentation mechanism for the effective implementation of the curriculum. To maximize the academic performance of the learners, all academic departments in the college have initiated certificate courses since 2013 in collaboration with prestigious institutions to facilitate the learning outcomes. In the academic year 2021-22 our college has successfully conducted 28 certificate programs including Swayam courses. In terms of student welfare, many of our faculty members serve in various bodies of universities and other colleges. All the programs offered in the college fall under the CUCBCS and more than 90% of students enrolled in add-on and certificate courses. Our curriculum strictly incorporates courses that integrate all the cross-cutting issues. About 60% of the student community of Amal college undertakes field projects or internships at various institutions. A well-structured feedback system has also been initiated and maintained by the IQAC to collect feedback on academic performance and ambience of the institution from students, teachers, alumni, and employers. The feedback is reviewed by both college council, and dept council and appropriate actions are taken accordingly.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

At the beginning of each semester, an academic calendar is

prepared by our institution based on the schedule provided by the University of Calicut. The academic calendar is uploaded on the college website and displayed on notice boards. The academic calendar incorporates all the curricular schedules for each academic year. In case of revision of academic calendar by the university, the institute incorporates the necessary changes accordingly. Institutional level Continuous Internal Evaluation (CIE)process is meticulously conducted by the following methods: 1) Semester- wise Centralised Internal Assessment Exam, 2) Tutorials/Assignments, 3) Seminars and Online Quiz, 4) Viva. CIE will be held on dates as mentioned in the academic Calender. Questions papers are prepared as per Outcome Based Education(OBE). CIE of our institution incorporates the following preparative activities as per the academic calendar: 1) Timetable Preparation 2) Bridge Course 3) Teaching Plan, 4)Monthly Syllabus completion Report. Course File Preparation is an activity systematically done by each department. After the allocation of the courses to the faculty members, the course file of each course is prepared which consists of: 1)Teaching Plan 2)PPTS 3)List of Assignments 3) List of Seminar topics 4)e-resources 5)Model Question paper. 6)Internal Exam mark sheet.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

28

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

2002

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution has made a conscious effort to integrate various cross-cutting issues into its curriculum in different ways. This includes identifying relevant themes incorporated into the affiliated university's curriculum and offering value-added courses that address these issues. Additionally, various clubs, forums such as Women Development Cell, National Service Scheme, Bhoomithra Sena, Student Initiative in Palliative as well as all the departments have organised awareness programs, workshops, and campaigns to promote understanding and engagement with cross-cutting issues relevant to professional ethics, gender, human values, environment, and sustainability.

A total number of 214 courses offered by the affiliated university across the eleven programmes deal with different cross cutting issues. The prescribed syllabi include 148 courses on the Environment and Sustainability, 67 courses on gender, 84 courses on Human Values, and 100 courses on Professional Ethics. In a similar vein, nine certificate courses out of the 23 courses offered by different departments of the institution focus on Professional Ethics, three on Human Values, and eleven on Environment and Sustainability.

'Orange the World Campaign', "Rhapsodize: Narrating the Wheels', 'Thajalus: The Sweetness of Love', 'Vana Maholsavam', 'Cultivation of Thavalakkannan Race', and 'Fruit Campus Campaign' are some of the initiatives by the institution in this regard.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

75

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1287

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the	**A. All of the above**

institution from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	http://amalcollege.ac.in/documents/#feedback
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	http://amalcollege.ac.in/documents/#feedback

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

581

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

173

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution conducted a learning level assessment for newly joined undergraduate students during 2021-22.

Key Findings

1.In the assessment,420 students participated from seven undergraduate courses and identified 80students as advanced learners and 76 students as slow learners.

2. Female students representing 58.57 percent in the learning assessment and male students representing 41.42 percent. The total number of students from seven UG classes participated in the assessment is 420.

3. The study shows that the majority of the samples identified are of the OBC (80.23%) whereas 15% belong to the SC in the learning level assessment of all departments. The OBC community represents the Muslim population.

Programmes for slow learners

Remedial education for slow learners

Crash course

Peer Learning Initiative

Question Paper Discussion

Group Counselling

Clubs, Workshop and Project activities for slow learners

Programme for Advanced Learners

Student faculty programme-Each one teaches one (Peer education)

Professional course orientation programmes for advanced learners

The Literacy Club Program

The Chef in Charge, Learn While Teach and Food and Beverage Service Captain

Think big forum special career programs for advanced learners..

Brain Drive

File Description	Documents
Paste link for additional information	https://amalcollege.ac.in/wp-content/uploads/2023/06/Learning-Assessment-2021-22.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1488	52

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential Learning

The institution has been practicing experiential learning methods whereby students learn by doing" and by reflecting on the experience. The following are some of the specific initiatives that aim to promote experiential learning in our institution.

Internship:

Webinars and Seminar

Workshops:

Daily News Reporting

Budget Report Analysis

An orientation program

Meet the Industry

Study Tour/Industrial Visit :

Debates

Posters, Wall Magazines, E-magazines : Aimed at developing skills in designing and illustrating the ideas in students' minds.

Analytical and application-oriented assignments are given by almost all departments.

Initiatives like Chef in Charge, Purchase in charge, Service Captain, Passport Cell etc are done by the department of Tourism and Hotel Management.

Programs like daily cent and acca bazar are conducted by the department of Commerce. Squadron

Create on-demand programming

Simple Harmonic Oscillation

Participative Learning

Workshops co-ordinated and handled by students:

Group Discussions:

Groups like Economic Association, Students committee etc are formed in the Economic Department.

Initiatives like Theater Workshop, English Theatre,Drama

Reading Sessions,Podcasts, Research Forum

Problem Solving Methodologies

Academic Project:

Outreach Programmes :

E-filing training and subject related extensions

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Apart from the conventional methods of teaching, the institution promotes teachers utilizing ICT enabled tools for teaching. These helps in exposing the students for advanced knowledge and practical learning.

- The institution premises are wifi enabled which is controlled by network administration team and class rooms and College Seminar Hall are equipped with either Interactive Flat Panel or LCD TV or Projectors.
- EMBASE Pro Suit provides a complete solution for institution and teachers like admission procedure, student's details, attendance entry, internal and external examination marks entry, Question Bank, library entry details book issuing, interaction with students, payment of fees, etc.
- Learning Management System platforms like Moodle, Edmodo, Google Classroom, Cisco Webex, Zoom, Microsoft Teams, Teachmint, Quizziz, Testportal, etc have been used for online teaching and learning processes and also for giving assignments.
- College Computer labs have been equipped with more than 60 windows machines used for free internet access to students and Computer and Web Based Examinations.
- All departments maintain blogs or YouTube channel for uploading e-contents prepared by students and faculties.
- The cloud platform like Cloud Campus Audio Resource

Library, Amal VLE and Amal Radio is available in the campus.

- **Integrated Library Management System uses KOHA as the automation software which can be accessed from anywhere in the campus.**

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

52

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

52

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

25

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

243

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment mechanism implemented within our institution emphasizes transparency and robustness to ensure the fair and accurate evaluation of students' performance. Continuous Internal Evaluation (CIE) and the End Semester Examination (ESE) are integral parts of the internal assessment process. CIE involves regular assessments throughout the semester, employing various methods such as assignments, presentations, quizzes, and class tests.

The use of software EMBASE enables accurate and real-time

attendance records. Digitalization of CIE facilitates secure submission and evaluation of assessments, providing students with timely feedback and ensuring seamless storage and retrieval of assessment records.

A robust grievance redressal mechanism is in place to address concerns and grievances related to the assessment process. Students have the opportunity to appeal assessment results they deem unfair or incorrect. The examination committee reviews these appeals impartially and takes appropriate actions.

In conclusion, the internal assessment mechanism described in this report ensures transparency and robustness in evaluating students' performance. Through various measures like CIE, ESE, departmental orientation, IQAC and Examination Committee, centralized exams, digitalization of attendance and CIE, evaluation within a schedule, grievance redressal mechanism and retests, and educational institutions strive to create a fair and reliable assessment process that effectively supports students' learning and growth.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://drive.google.com/file/d/1MNxe6TC76i-U4HqAfN-0VXCrz11clrfT/view?usp=share_link

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college has implemented a transparent, time-bound, and efficient two-tier grievance redressal mechanism to address examination-related grievances. At the department level, a committee of impartial and experienced faculty members handles grievances submitted by students in writing. The committee conducts a thorough investigation, considering all relevant factors, and communicates its decision within a specified timeframe. For broader unresolved grievances, a separate committee at the college level, comprising faculty members and administrative staff, conducts an independent review. Students can appeal to this committee by submitting a written complaint. The committee examines the evidence, interviews parties, and communicates its decision within the timeframe.

The entire process is designed to be transparent, allowing students to present their case and supporting evidence. Decisions are based on careful examination and adherence to policies and guidelines. The mechanism is time-bound, with specific deadlines for each stage, ensuring prompt resolution of grievances. The two-tier grievance redressal mechanism ensures transparency, timeliness, and efficiency in addressing examination-related grievances. The department-level and college-level committees provide students with an opportunity to voice their concerns and seek resolution. Through careful examination of evidence and adherence to timelines, these committees uphold the integrity of the examination process and create a supportive environment for students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://drive.google.com/file/d/1feCXMfhJCcF8f7ZawFzvi7NPrCOR_rA9/view?usp=drivesdk

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

To ensure effective communication, various channels are established to keep all stakeholders, including teachers and students, well-informed about the PO's, PSO's, and CO's. Teachers can easily access this information through the Institute's and University of Calicut's websites, where the PO's, PSO's, and CO's are clearly outlined alongside the program syllabus. The implementation of OBE is overseen by the IQAC, which conducts FDP's and workshops during curriculum revision. PO's and PSO's are developed in alignment with the learning objectives in the university syllabus and the institution's core values. CO's are formulated through collaborative consultations among teachers and regular reviews among staff members.

Similarly, students can access this information through the Institute's and University's websites, prospectus, and notice boards. Digital platforms like Google Classroom, Moodle, Edmodo, and social media are utilized to effectively communicate these outcomes. Students actively engage in

discussions about the outcomes during Bridge Courses, Induction Programs, and PTA Meetings. The College Handbook/Calendar provides a comprehensive description of the expected intellectual attainment upon program completion. Tutors and mentors play a pivotal role in ensuring students have a clear understanding of the syllabus, PO's, PSO's, and CO's.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://amalcollege.ac.in/wp-content/uploads/2023/06/Amal-College-Course-Outcomes_compressed.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In OBE, the assessment of CO's is carried out through departmental processes that involve identifying, collecting, and preparing data to evaluate student achievement. The assessment methods can be classified into two types:

Direct methods involve evaluating students' knowledge and skills through various assessments such as class tests, internal assessment tests, assignments, semester examinations, seminars, laboratory practicals/projects, internships, and viva voce. These methods provide concrete evidence of student learning and offer a representative sample of their knowledge and abilities.

Indirect methods, such as course exit surveys, examiner feedback, placements/progression, provide insights into students' perceptions and reflections on their acquired knowledge and skills. These methods assess the opinions and experiences of graduates regarding their educational journey.

To ensure fairness and consistency in assessment, rubrics are used for both formative and summative evaluations of students. A standardized rubric is employed to evaluate each outcome, allowing faculty members to track individual student progress and maintain comprehensive records. Students receive the

rubrics before evaluation, promoting transparency and clarity regarding the assessment.

Overall, by utilizing a these assessment methods and employing rubrics, OBE facilitates a comprehensive evaluation of student learning outcomes while enabling faculty to monitor progress and maintain accurate records for each student.

File Description	Documents
Upload any additional information	[View File]()
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

316

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File]()
Upload any additional information	[View File]()
Paste link for the annual report	https://amalcollege.ac.in/iqac/#documents

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/document/d/1UK6xvvZUY4bWP289BqfVUUkD1YNUjy-c/edit?usp=drivesdk&ouid=108015757232578561717&rtpof=true&sd=true

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

`2.5`

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

`3`

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

`4`

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	[View File](#)
Paste link to funding agency website	https://icssr.org/sites/default/files/research-proj-minor-2021-22.pdf

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution has established an ecosystem for innovation as well as efforts for knowledge development and transfer.The Research Promotion Council & IPR cell runs a variety of programmes and training sessions to encourage academic members to participate in various research activities sponsored by national and international organisations and works hard to raise awareness about intellectual property right. The College produces some periodicals that serve as a catalyst for the development and transmission of information, allowing people all over the world to connect.

The IEDC and Incubation Centre formed to inculcate Entrepreneurial Culture among students and equip them with the talents, skills, techniques and confidence to act as torch-bearers of Enterprise of the new generation The students of the college runs various startups.

The college has a well-developed ED Club. It was founded in order to materialise and sustain the enshrined educational concept. Entrepreneurship-Development club organizes various talks by new and established entrepreneurs about the practical aspects of starting an enterprise and the problems and challenges they faced in their journey. The cell supports innovative ideas and helps the students getting access to funds for putting their ideas into practice.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://drive.google.com/file/d/1GCHm0IbYWxW7nYLGAnJfs21q7XhRep8W/view?usp=sharing

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

11

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

4

File Description	Documents
URL to the research page on HEI website	https://amalcollege.ac.in/research
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	[View File](#)

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

32

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

82

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The intervention through extension activities have resulted in improved literacy and also strengthen college and communities. There are 6 extension activities for different departments are conducted for the academic year 2021 – 22.

The department of Computer Science conduct AMAL epay for electricity bill payment in a collaboration of KSEB. 90 students are participated the above programme and beneficial to the local peoples of Chaliyar panchayath. Department of English conduct a programme named ENLIVEN for the enabling Language and Value Education for the Neighbourhood. There are 66 students are participated the above programme. Department of BTHM conduct a programme Covid 19 Vaccination Drive for the Hospitality Industry People. 31 students are participated the programme. Department of Commerce conduct a programme name ASCEND for Creating Virtual platform to neighborhood shops. 42 students are participated the programme. The department of

maths and Physics conduct programme named URJAKIRAN Go Electric Campaign an awareness programme of Electricity Usage. 30 students are participated the programme. Department of Psychology conduct a programme Mental Health in an Unequal World named Meet the Stress as a part of World Mental Health Day. 50 students are participated the above programme.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	[View File](#)

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

949

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

24

File Description	Documents
e-copies of related Document	View File
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

13

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Amal College, spread across 26-acre campus, is dedicated for academic excellence in alignment with its vision and strategic objectives. The campus comprises 26 classrooms, equipped with projectors, wireless microphones, and writing boards. Specialized laboratories, such as Production Lab and Service Lab of Tourism and Hotel Management Department, Physics and Mathematics Lab of Mathematics and Physics Department, Practical Psychology Lab of Psychology Department, Language Lab of English Department and Computer Lab of Computer Science Department cater in comprehensive development of scholars. Wi-Fi connectivity facilitates access to academic resources and Moodle platform helps to enrich online-learning experience. 2 seminar rooms, equipped with interactive boards, wireless facilities, and projectors, are arranged for academic and non-academic events.

College Library, serves as a user-friendly integrated center of knowledge, houses collection of books, periodicals, magazines, national and international journals, and a digital library. Students get access to online resources, like N LIST, electronic journals, and research papers.

College prioritizes enhancing academic experience through support facilities such as hostels (under construction), non-resident student centers, canteen, meeting and committee rooms, a biodiversity park, sports fields, and a nursery. Essentials like Drinking-Water, Toilets, Backup-Power Generators, versatile venues for events, meetings, and conferences are also provided at the campus.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://drive.google.com/drive/folders/1J WnTLXDcBc1EVRxJSqOq0g-5AP8LAM56

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

SPORTS FACILITIES

Sports and games are run by the college's Physical Education Department. Exceptionally skilled students are selected through selection trials. Subsequently, they receive rigorous training from the Physical Education faculties and expert Alumni. They are encouraged to compete at intergovernmental, college, academic, state and national levels.

FACILITIES AT THE COLLEGE:

  1. Outdoor fields:

Football field, volleyball court, Kabidi field, cricket field with net training facilities, sports hall, Korfball field, handball court, athletics (200mtr), badminton field.

  1. Indoor facilities:

Table tennis, caroms, chessboards and indoor carpet to practice taekwondo.

ARTS FACILITIES

Institution offers a range of arts facilities at the college. The Arts Club comprises dedicated faculties and students who organize an annual college-level artistic competition.

Outstanding participants are invited to join inter-zonal competitions hosted by the University. A special venue is provided for students to showcase their talents.

YOGA CENTRE AND AMAL CENTRE FOR HEALTH AND FITNESS.

Additionally, our fully equipped yoga center, led by Dr. Muhammed Najeeb, promotes physical and mental strength. College also boasts the Amal Centre for Health & Fitness, managed by college students under the supervision of the physical education department. This center is well-equipped with various exercise equipment for a comprehensive workout experience.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://drive.google.com/drive/folders/1BVDDaH6qUZrBtIrZImZmWTkP_K6eNzFH?usp=sharing

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

28

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://drive.google.com/drive/folders/1Ws4qG9ez-_sKGnxzKB6CRsVBMHpkJm4M?usp=sharing
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

7,099,644.00

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Koha, an open-source Integrated Library System (ILS) or Library Management System (LMS), offers a comprehensive range of features to efficiently manage library operations. Renowned worldwide, this software system is celebrated for its flexibility, scalability, and extensive community support. Its primary function is to establish and maintain a comprehensive catalog of library resources, encompassing books, journals, multimedia materials, and digital assets. By facilitating the efficient management of metadata, Koha ensures accurate and consistent data entry.

Since 2016, Amal college library has embraced automation with the implementation of the fully automated 20.05.04.000 version software. The integration of barcoding technology has revolutionized operations, enabling swift issuing, renewing, and returning of items within seconds. Consequently, the system has alleviated long queues in the circulation area, optimizing user experience.

Overall, Koha stands as a powerful and customizable library software solution, equipping libraries with the necessary tools to efficiently manage their collections and cater to evolving requirements. This Integrated Library Management System (ILMS) serves as a tool for automating library operations and enhancing efficiency. Librarians can streamline tasks such as cataloging, circulation, acquisitions, and reporting. It empowers librarians and staff to manage collections effectively, track item availability, handle patron requests, and effortlessly generate reports.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://library.amalvle.com

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources | **A. Any 4 or more of the above** |

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1194680

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

44

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Computer Labs: 30 new desktop systems with Intel Core i5 processors were added. Additionally, 10 desktop systems with Intel Core i3 processors and AOC 18.5 LED monitors were purchased. The total number of systems in the lab is now 56. General Library Upgrade: Two units of LIGS Mini Workstation X1A were installed, allowing 6 users to browse simultaneously. Each unit features an AMD Athlon-3000G processor. The upgrade increased the total number of simultaneous users in the library to 9. Physics Lab: Two units of LIGS Mini Workstation X1A were added. Similar to the General Library units, each workstation accommodates 3 users, enabling a total of 6 users in the lab. Existing General Computer Labs Upgrade: An additional 15 desktop systems were purchased for the general computer labs. These systems have Core i3 OEM 4th generation processors. The total number of systems available in the lab is now 31. Internet Connections: In addition to the existing 200 Mbps connection from Allianz and 100 Mbps connection from BSN, a new 20 Mbps BSNL leased line was acquired. The institution now has a total of 3 internet connections. In addition with 5 new windows 10 Pro operating system and an ID card printer were purchased.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

134

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution | **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1,637,679.78

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

College has an efficiently performing maintenance committee to monitor the maintenance of physical equipment's and other facilities of the college.The College Management is always very keen to ensure the proper maintenance of all properties and assets of the College. Plumbing and electrical works, gardener, carpentry and building maintenance with the help of appropriate

work force. Staffs are appointed for cleaning and maintaining the campus. The complaint register kept in office to register the complaints and proper monitoring of office staff to rectify the maintenance work. All laboratories have instructions manual of usage and to renovation and maintenance of the lab will inspect and monitor by the concerned authority of each lab. The College Council discuss and review all the major renovation and maintenance works. The health and fitness club of the College is maintained by the Physical Education Department in conjunction with the guidelines of the maintenance committee. Adequate measures are taken by the Department of Physical Education for the effective maintenance of sports facilities. A team, consisting of teachers and students of the college takes care of the maintenance of the sports and games courts.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1382

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

825

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

853

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

853

File Description	Documents
Any additional information	[View File](#)
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

70

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

122

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

15

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

7

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at uni versity/state/national/internatio nal level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

To ensure active participation in extracurricular, co-curricular, and administrative pursuits, the institution switched to an online platform for the 2021-2022 academic year. Duly established processes and norms, including a student council and representation on various bodies, were implemented to guarantee students' representation. To further enhance student representation and engagement in various activities, the college staff club took the decision to assign a teacher coordinator for each club and forums.Under the leadership of student delegates, each department organized events and activities, leveraging the potential of the online platform. This provided students with the opportunity to contribute their ideas and perspectives, fostering a dynamic college environment. Students were encouraged to engage in various clubs and cells dedicated to diverse interests and causes such as NSS, Women Development Cell, Fine Arts Club, SC/ST Cell, Bhoomithrasena, Placement Cell, Pain and Palliative Care, Amal Vibes, Hope, Readers Forum, NET Coaching, Movie & Music Club, Yoga Club, Health and Fitness Club, and IQAC. Beyond extracurricular activities, students were also given a voice in administrative processes, ensuring their representation in

decision-making.Students were also given the opportunity to participate in administrative processes, ensuring their voices were heard in decision-making.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

50

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Amal College Old Students' Association (ACOSA) is a registered under the Societies Registration Act 1860, with the registration number MPM/CA/786/2018, which actively involved in numerous initiatives to support the growth and development of the college and its students. ACOSA already launched alumni chapters in Qatar and the UAE, to foster a strong alumni network. ACOSA organizes "Meet the Alumni" programs, where alumni from diverse fields interacted with students in all departments, sharing their experiences and providing guidance for their professional journeys. ACOSA donated a bookshelf to the library and two portable canopy tents to the Physical

Education Department, providing shelter during outdoor sports events and activities. Regular alumni executive meetings allowed members to discuss organizational matters, plan activities, and make informed decisions. Batch-wise meetings brought together alumni from specific graduating batches, fostering camaraderie and networking opportunities. ACOSA successfully implemented several scholarships and freeships to support deserving students, such as the Inspire Freeship for Slow Learners, Care Freeship for Advanced Learners, Dr. M Usman Freeship for Higher Education, and S A Jameel Freeship for Cultural Heritage. ACOSA's dedication and contributions have positively impacted the college and its students, and the association remains committed to its mission.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	A. ? 5Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Amal College is envisioned to be an advanced learning centre that transforms lives, spearheads social empowerment, and inspires individuals to excellence - is the vision of the institution. The institution's activities are the reflection of its vision, mission and core values approved by the Managing Committee constituted under Nilambur Muslim Orphanage Committee (NMOC). Principal is assigned with the responsibility of managing the day-to-day matters of the college with the help of college council, IQAC, statutory bodies, administrative office, Staff Club, PTA, and alumni association. Strategic plans and procedures are discussed in the college council & IQAC.

Faculty members are in-charge of different clubs such as SC/ST Cell, Minority Cell, Anti-ragging Cell, Grievance Redressal, Discipline Committee and Internal Complaints Committee (ICC), Ek Bharat Shresht Bharat Club, NSS, Lakshya – The Patron's Club, ASAP, Library & Resource Forum, ED club, Women Development Cell, Placement & Progression Cell, Innovations Entrepreneurship Development Centre (IEDC), Students in Palliative Unit, Career Guidance Cell, ADMRF, Ethics Committee, Hope Counseling Centre, Readers Forum, Passport cell, Boomithra Sena, Fine arts club, Health & Fitness Club, Quiz Club and associations of departments etc. took exertions to organise different programmes and announce distinct scheme for endowing all stakeholders of the institution.

File Description	Documents
Paste link for additional information	https://amalcollege.ac.in/iqac/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college is functioned on decentralized and participative mode involving all the backers for fulfilling the mission - to impart quality education and bestow immutable learning in an environment of compassion and inclusiveness, to prepare our youth as responsible citizens with patriotic fervor, to promote research and innovation among our beneficiaries, to nurture them as contributing citizens of our country, to undertake collaborative partnerships with various institutions of high-standards for enhancing global competency of the institution and the scholars, to equip students with life skills to transform their lives along with their community, to ensure social and educational empowerment of the community through extension and outreach programmes and to encourage sustainable development and gender equity in the community.

An ingenious administrative structure including Managing committee, Principal, College Council, IQAC, various clubs & committees, PTA, Alumni Association and students union are existing in the institution for instigating the future goals and confirms the strategic plan. All the bodies include fellows from top, middle and bottom level of the structure and also ensuring women participation. Recurrent gatherings at various

levels of governance quicken the practice of decentralization and participative management and take in all to contribute in the matters regarding the institution.

File Description	Documents
Paste link for additional information	https://amalcollege.ac.in/governance/
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Embase Pro Suite is a comprehensive ERP software designed for educational institutions, which can help to integrate various administrative and academic processes into a single system. Software includes modules for managing students' admission, academic progress tracking, financial management, human resources, and more. Additionally, the software provides features for improving communication between teachers, students, and parents, such as messaging system and a portal for parents to view their children's academic progress.

Prime benefit of using Embase Pro Suite is that it streamlines the administrative processes of educational institutions, allowing administrators and staff to focus on more critical tasks, such as improving academic quality and enhancing the learning experience for students. The software provides real-time data and analytics, allowing institutions to make informed decisions and identify areas for improvement. Additionally, the software is designed to be user-friendly, ensuring that staff can easily access and navigate the system.

Furthermore, Embase Pro Suite is that it can improve communication between students, parents, and teachers. By providing a portal for both teachers and parents to view their children's academic progress, parents can be more involved in their child's education. Additionally, the messaging system allows for real-time communication between teachers and students, improving the learning experience.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	https://amalcollege.embase.in/#/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institution has a well-defined hierarchy of authority. At the top of the institution's organogram is the Patron, who holds the highest position of authority. The managing body is responsible for establishing institutional policies, introducing new programs, enhancing infrastructure, recruiting staff, and ensuring academic quality.

The Principal acts as a bridge between the faculty and students, and the management. The Principal is also in charge of setting up various committees for the efficient administration of administrative, academic, extracurricular, and research activities. The College Council functions as the executive body of the college, making decisions and devising strategies for the institution's development.

The Internal Quality Assurance Cell (IQAC), chaired by the Principal, works to establish and maintain a culture of quality in the institution. The Planning Committee is responsible for planning and budgeting departmental requirements, with the Finance and Purchase Committees approving and procuring necessary supplies. The Office Superintendent manages the administrative staff and their assigned tasks.

The faculties and employees are subject to Kerala Service Rules, in compliance with UGC guidelines and the affiliating university, and require prior approval from the state government. Overall, the institution's organizational structure is designed to ensure efficient management and the delivery of high-quality education.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://amalcollege.ac.in/governance/
Upload any additional information	[View File](#)

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	[View File](#)
Screen shots of user inter faces	[View File](#)
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Staff Club of the institution prioritizes staff well-being and organizes activities to engage them in recreational pursuits. Staff tours, meetings, and get-togethers are conducted regularly. The staff club also celebrates events such as Onam and Iftar. Additionally, the institution supports staff members' creative ideas and offers financial assistance and savings facilities. The institution implements several measures for staff welfare, including providing free WiFi and domain email addresses to all staff members. Gymnasium available for both students and staff, and security staffs receive free uniforms. Staff club offers financial assistance for weddings and housewarmings, while a credit society provides financial aid. The institution also facilitates advance salary payments to non-teaching staff through mutual aid. Amenities include a canteen offering subsidized meals and snacks, separate parking for staff, and electronic payment methods. The institution

ensures faculty participation in festivals and recognizes staff achievements. It maintains an effective performance appraisal system, including an annual self-appraisal process that helps staff identify areas for improvement. Permanent faculties maintain CAS API for promotion and appraisal. Teachers are evaluated by students, and feedback evaluations are conducted by the IQAC. Finally, staff evaluations are conducted by the heads of departments (HODs) based on faculty contributions and participation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

12

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

8

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

49

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisals are an annual process where an employee's performance and productivity are evaluated against a predetermined set of objectives.The college facilitates

professional growth and enrichment to staff by implementing performance appraisal system. The system is maintained to improve the academic and administrative standards. The institution has a performance appraisal system for teaching and non-teaching staff. The institution follows self-appraisal system for performance appraisal. IQAC monitors the data. After analyzing, the report is forwarded to appropriate actions are taken.

It is the process where the employees review their performance. The staff feel empowered when they are offered trust. Self-appraisal is a way of conveying 'we trust your judgement on your work'. It helps the staff to assess themselves and understand their strength and weakness. It helps in figuring out the areas of improvement and what results can actually be used during the appraisal process. Feedback forms are given to every staff member including teaching and non-teaching staff. Data are collected through google form about strength, weakness, core values, accomplishment, goals, performance, communication, leadership, reliability, innovation, team work etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts External and Internal Audit regularly, for legitimate management of Government and Management Funds, by the Government agencies of the Government of Kerala every year. Defects detected, if any, are promptly rectified in time. The receipts, bills and vouchers, payments statements of income and expenditure, the utilization certificates of the institutional projects and those sponsored by other agencies are consolidated and audited by registered chartered accountants on an annual basis. Statutory audit is led by Chartered Accountant Mr Abbas Ali Kozhikkode, an authorised expert in the field. Thus, the proper utilisation of the financial resources is ensured by the institution through the

committee, which is led by a registered chartered accountant.

External Audit-

An external financial audit is conducted annually by the institution with a scope limited to financial statements and its supporting documents. Following external audits are periodically conducted by the institution:

1) AG Audit

2) DD Audit

Internal Audit

The internal audit function is carried out as a proactive measure to the authority and management to provide insights and recommendations on all governance, risk and control processes of the organization on cash related matters. The records are audited every year by a professional Chartered Accountant.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

3.78

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

As this institution is aided by the Government of Kerala, the main source of fund is from the Government and its various agencies. The organization takes utmost care in fundraising to ensure that the funds are properly utilized and reach the stakeholders without any errors. The organization has a financial policy for proper resource mobilization. The principal of the institution and the internal policy makers of this organization have formed a full-fledged committee, under the supervision of the management, to identify available funds and a planning board works with the committee to prepare, plan and submit proposals. In addition, the committee conducts follow- up to ensure the developments of the proposals and guide to execute received funds based on the requirements. Following are the flow of various funds in the organization.

Central Govt Funds

UGC FDP and,

Scholarships

State Govt Funds

Scholarships,

Stipend for SC, STs and OEC Students and Fee for Backward students,

Grand in aid for Salary

State Govt fund for NSS

ASAP, WWS & SSP,

Bhoomitha sena, Paristhithikam, Nature Club

Non Govt Funds

Contribution from Alumni of the college

Financial Assistance from the College Management,

Fees collected from Self – Financing courses, IGNOU courses and Certification courses

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Skill Development Centre is a specialized institution that aims to enhance individuals' skills, knowledge, and employability in specific fields. Also known as a Skill Development Institute or Training Center, it offers diverse courses and programs to help people acquire new skills or upgrade existing ones, thereby better equipping them for career advancement and success in the job market.

The Pin to Win Programme is an initiative launched by the IQAC to improve students' exam results. Before semester examinations, each department at Amal College provides crash courses and conducts model exams for all subjects. The primary goal is to support slow learners and help them achieve better academic outcomes. Through this program, teachers provide short notes, question banks, and engage in interactive sessions with students. The IQAC monitors the program's progress and offers suggestions for improvement, while the coordinator analyzes its outcomes.

Another program, Meet the Alumni Entrepreneurs, aims to connect alumni entrepreneurs with present students aspiring to start their own businesses. Alumni from different departments who have established startups, along with current students already involved in entrepreneurship, participate in this event. The objective is to incorporate industry-related skills into the teaching-learning process. The alumni also extend support for placements in the institution, enabling students to achieve their goals right from within the college itself.

These programs at Amal College of Advanced Studies, Nilambur, demonstrate a commitment to continuous improvement, student support, and fostering a culture of innovation and entrepreneurship among its student community.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Internal Quality Assurance Cell (IQAC) is an important body in maintaining and enhancing academic standards and overall quality at an institution. The IQAC regularly reviews the teaching-learning process, operational methodologies, and learning outcomes to identify areas for improvement and ensure that the institution is providing the best possible educational experience for its students. The IQAC also conducts regular assessments and data analysis to monitor the institution's progress towards its quality enhancement goals. The IQAC maintains detailed records of all assessments, reviews, and improvement initiatives to ensure transparency, accountability, and compliance with accrediting bodies and regulatory authorities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	[View File](#)
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution is sensitised with the notion of gender equity by instilling the values through various gender-based programmes, apart from the well-equipped infrastructure facilitating gender free openings. The year 2021-22 witnessed programmes which starts with a campaign on Health, Hygiene and Cleanliness, Hash Tag Campaign, wonderful expressions of art like collage, paintings, posters, video clips, music and dance in a five days programme organized by Women Development Cell on the International Day for Elimination of Violence Against Women. A girl Sahla Parappan and team, who made a successful ride on bicycle to Kashmir and returned, which exemplified the abilities of women. "National Webinar on Unequal Pay: Gender Discrimination at Work place" was conducted by the department of Economics and Women Development Cell in collaboration with National Commission for Women on 29th December 2021. Defence skill training programme in collaboration with the Kerala Police Academy, She Box by the Internal Complaint Committee (ICC) with the slogan "Every Voice Matters", gave a space for the girls and women staff in the campus to address their issues against any sort of sexual harassment they would face during their learning period as well their working time at this college.

File Description	Documents
Annual gender sensitization action plan	https://amalcollege.ac.in/wp-content/uploads/2023/06/GENDER-SENSITIZATION-ACTION-PLAN-21-221-1.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://docs.google.com/document/d/1DzcSQtweOXyV4C8DyVLYo8TxBuItJ2ZL/edit

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management The college scales down the waste through methods of reusing, reducing and recycling. The college ensures the green protocol in all programs and the messages regarding them are added in the posters. Along with dustbins, the organic wastes are disposed in such a way that it could be reused in the biogas plant which in turn is useful for canteens of the campus. The Plastic wastes are sent to the Panchayat waste processing unit. Office automation is instrumental in lessening paper waste and plastic bottles and paint buckets are reused as planter pots in the college garden. Liquid Waste Management Two liquid waste pits have been constructed into which the waste water drains in. The major liquid waste includes effluents from toilets and the laboratories and the effluent water gets naturally filtered. A wastewater filtration plant is to be set up aiming at using the filtered water for

irrigation purpose. E-Waste Management Electronic goods are used by proper up gradation, maintenance, periodic inspection and disposal of non-working electronic items through buyback scheme. The e-wastes are disposed by engaging with MOIS Computers, Nilambur. The electronic wastes are discarded to the scrap dealers twice in a year.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college has initiated to conduct activities to inculcate the sense of constitutional values and human rights. To achieve this and make our present society, the college has included related activities and programs to strengthen the students as citizens and fit civilians. For this, the college has taken serious initiatives of displaying posters in the college on constitutional values, rights and duties so that students could be enlightened towards it. The programs conducted by the institution to impart values of human rights and constitution are relevant talk series by eminent social workers and people from related fields, pasting posters and distributing pamphlets . The activities, conducted for human rights and constitution education included a series of issues of human rights, which addressed the levels of need of human beings by way of imbibing human rights culture in the young minds . The college never fails to observe each national days of India, which will be addressed by a program related to that particular day. The teaching is been performed by instigating national values in the students. They are made aware of the rights and duties of an individual as a responsible citizen.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college has initiated to conduct activities to inculcate the sense of constitutional values and human rights. To achieve this and make our present society, the college has included related activities and programs to strengthen the students as citizens and fit civilians. For this, the college has taken serious initiatives of displaying posters in the college on constitutional values, rights and duties so that students could be enlightened towards it. The programs conducted by the institution to impart values of human rights and constitution are relevant talk series by eminent social workers and people from related fields, pasting posters and distributing pamphlets . The activities, conducted for human rights and constitution education included a series of issues of human rights, which addressed the levels of need of human beings by way of imbibing human rights culture in the young minds . The college never fails to observe each national days of India, which will be addressed by a program related to that particular day. The teaching is been performed by instigating national values in the students. They are made aware of the rights and duties of an individual as a responsible citizen.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://drive.google.com/file/d/1A_FIg_InnLhcDpkhmxvJwfL2n-MW1a4c/view?usp=drive_link
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution has taken initiatives in organizing national and international commemorative days, events and festivals. As the important days are named after important phenomenon, great individuals, historical events etc. the institution serious has taken efforts to observe those days with an objective of enlightening the students with the relevance of those days. In order to remember these days, certain pages of the college calendar have been allocated where important days have been marked. Along with the important days of national importance such as Independence Day, Republic day, National Education Day, Teachers Day and Gandhi Jayanthi, days of international importance are also observed by the institution. International Yoga Day, Population Day, Hiroshima & Nagasaki Day, Tourism Day, Science Day and Women's Day are some of the major commemorative days in this regard. Adding to this the institution has celebrated the language days such as Arabic Day, Hindi Day and important days related to the death or birth anniversaries of the authors in different languages. On top of that, the institution has celebrated the festivals such as Onam, Bakrid and Christmas. Different competitions and programmes are conducted as part of these days with an aim of inculcating education, values and ethics in the minds of the students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The INDUSTRY ACADEMIA MEET is a practice opted by the institution to mould the students according to the needs of industry by providing them necessary skills and competence through recurrent meets, interviews and collaborations with industry persons and industries. As the existing syllabus and curriculum focus mainly on academics and struggle to cater the industry needs and skills among students, the program IAM takes up the responsibility of preparing the students industry based and competent. The practice organizes programs which assure the participation of both industry and academic persons in sessions like talks, discussions, industry meets, industry visits, etc.The institution has accomplished a SYSTEM FOR ACADEMIC SUPPORT (SAS) for implementing tutoring and mentoring services that provide personalized assistance to students who need additional help in specific subjects or skills. It is a system for academic support which encompasses various components and tools aimed at helping students, educators, and institutions enhance the learning experience and academic performance. This is an academic support system which can foster an inclusive and nurturing learning environment, helping students achieve their academic goals while promoting a positive educational experience. It includes tutoring, mentoring, LMS and other academic advisory workshops and programs.

File Description	Documents
Best practices in the Institutional website	http://amalcollege.ac.in/documents/#bestpractice
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Amal College is distinct by allocating 20% of total seats during admission for the orphan students since its inception in 2005. Being a college with minority status and situated in the backward locality of Nilambur, the management of the college realized the necessity of uplifting the orphans, and the destitute. To actualize this, the management has taken incessant efforts to trigger the higher education authorities for converting the community reserved seats of the college into Orphan reservation category which promises a future for students who would have been deprived of many opportunities. The 20% of orphan reservation is in addition to the existing reservations for SC, ST and BPL students in the college. The college has been providing various sorts of support for the students enrolled in the orphan quota. One of such effort is "Kaafil" which is a comprehensive capacity building programme for orphan students. The objectives of this programme are to inspire them in life, to enhance their confidence and making them able to come out of the problems they have been facing in life, to equip them with various life skills for employment, to make them aware of the opportunities in studies and career.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Amal College of Advanced Studies has planned to welcome the coming year 2022-2023 with various programmes by incorporating the values of gender equity, constitutional values and environmental factors. Programmes for instilling professional ethics among the student community, teaching and non-teaching staff will be one of the strong targets for this year. The college clubs are assigned to conduct invited guest talks to empower the code of conduct in the campus. Together the campus is planned to be converted into a complete disable friendly one with facilities like tactile paths, disabled friendly toilets, ramps, lift services, wheel chair and special parking as the highlights of our campus. Moreover, a green-collar campus is another important agenda of the coming year. A complete plastic-

free, energy efficient and a sustainable environment college campus is our dream. The two best practices of the college that has been conceived to reinforce skill development of the students that ensures employability and a successful future, along with the best practise that concentrates on the learning process which confirms promising advanced learners as well as improving slow learners of the campus will be on going in the coming year with more desirable and effective method