

Policy on Financial Support to Faculties for Attending Academic Programmes



AMAL COLLEGE
OF ADVANCED STUDIES

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Myladi, Eranhimangad Po, Nilambur – 679329

Aided by Govt. of Kerala & affiliated to the University of Calicut

NAAC Accredited with A Grade (3.11 CGPA)

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Introduction

Amal College of Advanced Studies recognizes the importance of continuous professional development for its faculty members. Through this financial support policy, the institution aims to empower its teaching staff to actively engage in academic and professional activities beyond their routine teaching responsibilities. By aligning with changes in the education environment and gaining insights into new technologies and reforms, faculty members are expected to contribute to the overall excellence of the institution.



Scope of the policy

All permanent, temporary, and ad hoc faculty members of Amal College of Advanced Studies are eligible to apply for financial support under this policy. Eligible programs include seminars, workshops, symposia, conferences, faculty development programs, refresher courses, etc. and memberships in professional bodies.

Objectives of the Policy

- To facilitate the teaching staff to attend training programmes like Conferences/Workshops/Refresher Courses/ Orientation Courses/Faculty Development Programmes, etc.
- To encourage and support its teaching staff for academic growth and career advancement.

Policy Statements

- Faculty members intending to avail financial support must follow the application process.
- Complete and submit a filled copy of the application for reimbursement of expenses or availing incentives in the prescribed form, to the Principal.
- Applications must be submitted within the specified time frame, as communicated in the yearly notifications.
- A maximum of Rs 10,000 per person in a year will be provided as an incentive for chairing, handling sessions as a resource person, presenting papers, or participating at eligible programs.
- Financial support will also be provided towards membership fees for professional bodies.
- In special cases where the nature or significance of the program warrants additional support, higher amounts may be considered upon approval by the competent authority.
- This policy is subject to periodic review and updates as deemed necessary by the competent authority.

Conclusion

The policy and strategies of the college is clearly communicated to teaching staff and ensure transparency. Additionally, periodic reviews and updates to financial support policies is done by the institution by discussing college council, IQAC with evolving needs and priorities within the educational institution.





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