

RESERVATION POLICY



AMAL COLLEGE
OF ADVANCED STUDIES

Amal College of Advanced Studies, Nilambur

(Accredited with A grade by NAAC)

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Introduction

Amal College of Advanced Studies is affiliated to the University of Calicut and is recognized by UGC under 2(f) & 12(b). Reservation Policy for admission in three year (six semesters) degree courses and two year PG courses shall be guided by the regulations of the University of Calicut. The reservation policy norms of the college always decided in alliance with Government of Kerala. Prospective students should carefully review the specific reservation policy of the college they are interested in applying for accurate and up-to-date information.

Policy Statements and Procedures

The seats reserved for each programme will be distributed as per the existing pattern of the University of Calicut given below:

Seat Distribution in Aided, Affiliated Colleges

For each programme in Open merit Quota and Mandatory reservation seats in aided colleges are distributed as follows:

Mandatory reservation in Aided, Affiliated Colleges.

The seats for each programme are distributed as per the existing pattern given below.

Sl. No.	Seat Reservation	Backward Community Colleges
1	Open merit Quota	40%
2	Scheduled Caste	15%
3	Scheduled Tribe	5%
4	Community Quota	20%
5	Management Quota	20%

The seats under community quota shall be reserved for students of the community to which the college belongs and such seats shall be filled on the basis of merit. **20% of the community quota seats in Amal College of Advanced Studies are reserved for Orphan candidates.**

The seats under the management quota shall be filled by the management from among the candidates of their choice subject to eligibility. For admission to serial no., I to V students should apply online through the Centralized Admission Process (CAP). The details of the reservation of each category are as follows;

Open merit Seats:

The open merit seats filled by the University in Government/Aided/Un-Aided (Self-financing)/University Centers &Department/ and Self-Financing programmes in Aided colleges shall be purely on the basis of the Index mark.

The merit of the candidate shall be assessed for ranking on the basis of marks obtained by him/her in the qualifying examination for admission to the particular programme, subject to such criteria as may be prescribed by the University. For admission to Degree programmes, the marks obtained in the Plus Two examination conducted by the Kerala State Board of Higher Secondary Examination is taken as the standard.

Mandatory Reservation seats:

Only candidates having a nativity certificate issued by a competent authority in Kerala are eligible for claiming seats under Mandatory Reservation.

SEBC (Socially and Educationally Backward Communities).

- (a) Ezhava/Thiyya/Billava (ETB)
- (b) Muslim (MUSLIM)
- (c) Latin Catholic other than Anglo-Indian (LC)
- (d) Other Backward Christians (OBX)
- (e) Other Backward Hindus (OBH)

The seats for SEBC will be filled by the University in Government, University Centers &Department, Un-Aided (Self-financing) and Self-Financing programmes in Aided colleges from among the registered students belonging to the above category are purely on the basis of the index mark.

A community certificate along with Non creamy layer certificate from the Kerala revenue authorities concerned has to be produced by the SEBC candidates who claim reservation under SEBC category at the time of admission. The validity of Non creamy layer certificate should be as stipulated in the Government orders prevailing at the time of admission. (The list of SEBC communities is appended as Appendix. II)

Scheduled Caste (SC)

The seats for SC will be filled by the University in Government/Aided/University Centers &Department/Un-Aided (Self-financing) and Self-Financing programmes in Aided colleges from among the registered students belonging to scheduled caste shall be purely on the basis

index mark. A community certificate from the Kerala state revenue authorities concerned has to be produced by the SC candidates who claim reservation under SC category at the time of admission. (The list of SC communities is appended as Appendix.III)

Scheduled Tribe (ST)

The seats for ST will be filled by the University in Government/Aided//University Centers &Department/Un Aided (Self-financing) and Self-Financing programmes in Aided colleges from among the registered students belonging to scheduled tribe shall be purely on the basis merit. A community certificate from the Kerala state revenue authorities concerned has to be produced by the ST candidates who claim reservation under ST category at the time of admission. (The list of ST communities is appended as Appendix IV)

Claims for Mandatory Reservations.

Claims for Mandatory Reservations must be made by the candidate in the relevant column of the online application in CAP. However, the supporting documents shall be submitted only at the time of admission in the institutions concerned. The claims for mandatory reservation once made in the Application form cannot be altered by the candidate under any circumstance unless otherwise specified.

Claim for Communal Reservation under ‘Socially and Educationally Backward Classes (SEBC)

Reservation of seats to the Socially and Educationally Backward Classes will be in accordance with the provisions contained in G.O.(P).208/66/Edn. Dated 02.05.1966, GO(P).2/2017/BCDD dated 08.03.2017, as amended from time to time. Candidates belonging to Ezhava, Muslim, Other backward Hindus, Latin Catholic other than Anglo Indians and Other backward Christian communities, claiming reservation under SEBC Quota should invariably produce both ‘Community’ and ‘non creamy layer Certificates (GO(P) 2/2017 BCDD dated 08.03.2017)’ obtained from the Village Officer concerned. The attested copies of the above certificates should be produced at the time of admission. The seats un-availed by SEBC category candidates will be allotted under open merit quota.

Claim for Reservation under Scheduled Castes/Scheduled Tribes Quota:

Candidates claiming reservation under Scheduled Castes/Scheduled Tribes Quota should obtain caste/community certificate from the Tahasildar. The seats un-availed by the SC candidates will go to ST candidates and vice versa. The seats reserved for SC/ST shall be re-notified twice through print media by the colleges concerned. If such seats are remaining

vacant after re- notification, the seats shall be filled only as detailed below until further orders from the University.

Claim of OEC candidates against the un-availed seats of SC/ST candidates:

Other Eligible Community (OEC) candidates who claim allotment to the un-availed seats, if any, under SC/ST quota should furnish community and income certificates obtained from the Village Officer concerned. Those OEC candidates whose annual family income is up to the amount stipulated by the Government for this purpose from time to time alone are eligible for such seats. Candidates belonging to other eligible communities are exempted from payment of fee at the time of allotment to UG Degree Programmes under Government/Community quota irrespective of annual family income as per G.O (MS)No.36/07/SCSTDD dated 03.07.2007. They should produce Community Certificate from the Village Officer at the time of admission in the institutions concerned. (The list of OEC communities is appended as APPENDIX.V)

Community Quota (Aided Colleges only)

The seats for community quota in Aided colleges are filled upon a merit basis from among the students of the community of the particular management running the college. 20 percentages of the total seats in the Aided colleges run by backward community managements are reserved for community quota. Being a Backward community college, 20% of the community quota seats in Amal College of Advanced Studies are reserved for Orphan candidates. The candidates seeking admission to the community quota should specify whether they intend to do so while submitting their personal details. The University will forward the list of the applied students to the colleges on the date published in the schedule for admission. The list of applied students will also be published in the college login. The colleges will prepare and publish a rank list of the candidates reporting offline or online on the date earmarked for reporting for admission to the community quota. The colleges will also publish the community rank list on the notice board. The community Rank position of the candidate will be provided in the Student Login. The colleges will admit the candidates, based on their merit from this rank list as per the schedule published by the University.

Management Quota (Aided and Unaided Colleges).

The seats for management quota in Aided, Un Aided and Self-Financing programmes in Aided colleges are filled by the Colleges.

Candidates seeking admission to the Management Quota in Aided/Unaided Colleges should register in CAP. In addition to these candidates should contact the colleges he/she intends to take admissions and submit separate applications to the colleges concerned. The eligibility of the students should be verified by the colleges before issuing forms to the students requesting admission before conducting online registration.

Other Reservation Category Seats:

Persons with Disabilities (PwD)

Five percent (5 %) of the seats for Degree programmes (except Geology) should be additionally created and reserved over and above the sanctioned strength, but within the Statutory maximum limit for the PWD candidates. In programmes where the sanctioned strength and the Statutory limit are the same, the additional seats can be created above the Statutory limit, exclusively for the admission of the above candidates. (U.O. No. 2391/2015 dated: 10.03.2015). Please, ref. 5.2 for more details.

The candidates should produce the medical certificate issued by the district medical board or competent authorities stating that the disability is 40% or above. The category of the disabilities should be specified clearly in the medical certificate.

The University will forward the list of the applied students to the colleges on the date published in the schedule for admission. The list of applied students under PwD will also be published in the college login and website. The colleges will prepare and publish a rank list of the candidates reporting on the date earmarked for admission to persons with disabilities (PwD) quota. The colleges will also publish the PWD rank list in the notice board. The colleges will admit the candidates, based on their merit from this rank list as per the schedule published by the University.

Sports Quota

Two seats in each Under Graduate (Non-Professional) course should be additionally created and reserved over and above the sanctioned strength, but within the Statutory maximum limit for candidates with outstanding records in sports and games. In programmes where the sanctioned strength and the Statutory limit are the same, the additional seat can be created above the Statutory limit for candidates with outstanding records in sports and games, exclusively for the admission of the above candidates. Only those candidates who have satisfied the norms prescribed below are eligible for admission under sports quota. (U.O.No. 2391/2015 dated: 10.03.2015)

Candidates seeking admission to the Sports Quota should register in CAP. In addition to these candidates should contact the colleges he/she intends to take admission and submit separate application with the supporting documents to prove his/her sports excellence, in the colleges concerned. The colleges will publish the rank list for sports quota in the notice board. The colleges will admit the candidates, based on their merit from this rank list as per the schedule published by the University.

Special Reservation Category seats.

Outstanding Sports Stars:

U.G.& PG programmes: Additional seats can be created over and above the sanctioned strength but within the statutory maximum for each U.G. and PG programme for the admission of outstanding sports stars, based on the recommendations of the Director, Department of Physical Education (U.O. No.GAI/A2/5274/1995 dated 11.08.1995).A maximum of three sports quota seats is set apart for admission to the outstanding sports stars as a sports quota within the statutory maximum for BA courses, one seat each for BCom,BBA and BSc courses (Apart from the reserved regular sports quota seats). UO.No.7732/2020 dated 24.08.2020& Letter No. 132086/DPE-B-ASST-2/2016/Admn Dated.25.08.2020

Lakshadweep Quota

One seat each in a UG in the affiliated Arts and Science Colleges is additionally created and reserved over and above the sanctioned strength, but within the Statutory maximum limit for the native students of the Union Territory of Lakshadweep, recommended by the Director of Education, Union Territory of Lakshadweep. In programmes where the sanctioned strength and the Statutory limit are the same, the additional seat can be created above the Statutory limit, exclusively for the admission of the above candidates. (U.O. No.GAI/A2/6135/1994 Vol.II dated 25.09.2006 and 01.08.2007). These candidates need not be insisted to obtain permission from the University for late registration up to the closing of admission to the respective programmes of study (Lr. Dtd.24.09.1997). In Government Colleges where the Government have earmarked seats, the seats reserved for the Ethnic Natives of Lakshadweep will be in addition to the seats sanctioned by the Government.

If there is no claimant from among the Ethnic Native Scheduled Tribe Candidates from the Union Territory for the seat reserved for them for degree programmes, the seats thus falling vacant due to their absence, will be allotted to the children of the employees belonging to Kerala State who have undergone Plus Two education in the Union Territory of

Lakshadweep. (GA/A2/6135/94 dated 16.3.1998) The admission shall be made only after obtaining prior permission from the University. (GA I/A2/6135/ 1994 (1) dated 29-08-2000 & GAI/A2/3897/2003 dated 05.06.2003).

The candidates recommended by the Director of Education Union Territory of Lakshadweep shall be admitted by the colleges by completing the CAP registration, with collecting the online registration fee and mandatory fee as applicable to SC/ST students (U.O.No. 12753/2022/Admn Dated, 28.06.2022).

Kashmir Students

Two supernumerary seats, are reserved in all the affiliated Institutions either for UG or PG Programme, for the candidates recommended by the Ministry of Human Resources Department as a part of the Special Scholarship Scheme. The seats are common for UG and PG programmes, therefore, admissions shall be made as per the scholarship orders.(U.O. No. 52/2015 dated: 05.01.2015).

Andaman Nicobar Islands

For UG programmes in the affiliated colleges additional seats can be created over and above the sanctioned strength, but within the statutory maximum limit for the native students of Andaman & Nicobar Islands, as recommended by the Directorate of Education, Andaman & Nicobar Islands. For programmes where the sanctioned strength and the statutory maximum limit are the same, the additional seats can be created over and above the statutory limit, exclusively for the admission of the above candidates. (U O No. 1508/2016/Admn dated 11-02-2016).

Foreign Students

As per the recommendation from Dean of Student Welfare- Calicut University, additional seats shall be created in affiliated colleges over and above the sanctioned strength and added to the total merit seats exclusively for the purpose of accommodating foreign students.

Inmates in Juvenile Justice Centres

One seat in Government and Aided Colleges (Aided programmes only) is reserved for the inmates of Children's Home and firms functioning under the Juvenile Justice Act. (U.O.No.501/2017/Admn Dated:12.01.2017). The admission to this category will be conducted directly by the Directorate of Admissions (DoA).

Seats for Trans-genders students

Two additional seats in all programmes in affiliated colleges is reserved for students belonging to the Trans-gender category. (U.O.No 11106/2018/Admn Dated: 24.09.2018).

The students wishing to take admission to this category shall register through CAP. The admission to this category will be conducted directly by the Directorate of Admissions (DoA). The candidates should produce the identity card and certificate issued by the Social Justice Department while reporting for admission.

Conclusion

The reservation policy of the college includes all the procedures of the different groups and which also is considered while admitting the student into the institution in alliance with the norms of Government and University.





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